

Request for Proposals to Self-Determination Local Advisory Committee of RCEB
Project: SDP Handbook
Deadline for submission: ASAP

Background:

Self-Determination Local Advisory Committees (SDLAC's) were established by law to provide oversight of the Self-Determination Program (SDP) and make recommendations for improvement to each local regional center and the Department of Developmental Services. Periodically, funds are granted by the Department of Developmental Services (DDS) to the SDLAC's and Regional Centers to support the implementation of the SDP. The SDLAC for Regional Center of the East Bay (RCEB) has prioritized the needs in the local area for the use of the second provision of funds and is seeking proposals from interested parties to carry out one or more of the projects which the committee wishes to fund.

Timeline for SDP Handbook Project:

Applications must be submitted ASAP and no later than January 31, 2025; Applications will be reviewed as received. NOTE- * Projects will begin immediately and need to be finalized & billed for by 03/17/2025.

Applicants with disabilities and/or diverse backgrounds are encouraged to apply.
Applicants outside of the Bay Area are also encouraged to apply.

Project – SDP Handbook: Principles & Program Logistics
Total Available: \$8,000 USD

General Description:

The Self-Determination Local Advisory Committee of RCEB is seeking applications to update the North Los Angeles Regional Center (NLARC) document link below to reflect RCEB's SDP policy and procedures. The Word document will be provided to the vendor awarded this RFP so they can edit and build from this document.

<https://www.nlacrc.org/wp-content/uploads/2024/11/NLACRC-IF-GUIDEBOOK11-15.docx.pdf>

Application Instructions:

Submit responses to the following questions and requested documents in one email message to selfdetermination@rceb.org -with the subject line "SDLAC Application for SDP Handbook Project" by January 31, 2025.

Allowable formats are PDF, Word and Excel. Please do not include photos or graphics in your documents except for your letterhead.

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Application Questions

Feel free to add whatever space is needed to respond thoroughly to the questions below and explain why your skills and experience would be of great assistance to the SDP.

General Questions

Name of Organization or Individual:

Name of Contact Person:

Email of Contact Person:

Phone number of Contact Person:

Website of Business or Organization:

Street Address of Business or Organization:

Is this an individual contractor, nonprofit organization, partnership or corporation?

What percentage of the ownership of this business or of the total number of members of the Board of Directors are:

Persons with disabilities?

Latinx or Latino or Hispanic?

Asian or Asian-American?

Black or African-American?

White or Anglo?

Another racial identity?

What is the experience of your business with self-determination?

Questions Related to Specific Project – SDP Handbook

In addition to responding to the general application questions above, please include responses to these questions:

1. Describe how you plan to execute this project.
2. Other than English, in what languages can you or your staff fluently communicate with participants and families?
3. What experience and skills make you and your business uniquely qualified to carry out this project?
4. List the qualifications for the individuals who would implement this project.
5. What is your anticipated timeline for completing this particular project? (All projects must be completed by March 17, 2025.)
6. In addition to responses to the above questions, please also submit any other information that directly explains your proposal

Thank you for your interest in this project and the Self-Determination Program!

Please submit responses to the above questions and all requested documents in one email message to selfdetermination@rceb.org, subject line “SDLAC Application for SDP Handbook”.

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