



North Los Angeles Regional Center

-and-

Self-Determination Program
Local Volunteer Advisory Committee

Independent Facilitator Guidebook



January 2024

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Contact Information

Building Office Hours

North Los Angeles County Regional Center ("NLACRC") is open Monday-Friday, 8:30 AM-5:00PM. NLACRC is closed on Saturday, and Sunday, and observed holidays. You can call NLACRC when the office is closed if you have an urgent need or emergency. You should call the main phone number where you are served:

- San Fernando Valley Office: (818) 778-1900
- Antelope Valley Office: (661) 945-6761
- Santa Clarita valley Office: (661) 775-8450

Contacting the IPP Program Planning Team

Contacting your IPP Planning Team

Call or email CSC



Call OD if immediate help is needed



Call or email Consumer Services Supervisor



Call or email CM Program Manager



Call or email Consumer Services Director

****SDP does not make IPP planning team decisions**

SDP assists with guiding CSC in SDP process

You should contact the Service Coordinator anytime you need help and/or if something has changed in the participant's life. This way, NLACRC can support them with program planning. Service Coordinators are to respond to voicemails or emails within 24 hours and no later than the following business day.

- If you do not get a response within 24 hours or by the end of the following business day if the matter needs immediate attention, please contact the Officer of the Day (OD) Specialist. You may call the main line and ask to be transferred to the OD Specialist. The OD Specialist team will take your information and help you with your matter.
- If you need to get your Service Coordinator's name or contact information, or if you are in the process of being assigned to a new Service Coordinator, you may call the OD staff. They will give you information about your Service Coordinator or will help get you assigned to one if you do not have one. Please call the main line for the office you are served and ask to be transferred to the Officer of the Day (OD) staff:

San Fernando Valley Office: (818) 778-1900

Antelope Valley Office: (661) 945-6761

Santa Clarita Valley Office: (661) 775-8450

On Duty Staff

If you are waiting for a follow-up, you may contact the On Duty Staff

- NLACRC has an Officer of the Day (OD) Specialist Unit. This is a team of staff dedicated to helping you with urgent matters and to help you connect with your program planning team. You may ask to speak to the OD Specialist Unit. The OD Specialist will alert your team and help make sure you receive a response. The OD Specialist will respond to you on the same day.

SDP Team

If you have general questions about the Self-Determination Program that do not involve IPP planning, you may contact the SDP Team:

First Name	Last Name	Title	Unit/Department(s)	Email	Phone #
Abner	Ripoll	SDP Specialist	San Fernando Valley Consumer last names A-H	ARipoll@nlacrc.org	818-736-8363
Megan	Briley	SDP Specialist	San Fernando Valley Consumer last names I	MBriley@nlacrc.org	661-951-1214
Violeta	Soria	Participant Choice Specialist (Bilingual Spanish)	San Fernando Valley Consumer last names R-Z	VSoria@nlacrc.org	661-775-3018
Angela	Gustave-Morgan	SDP Specialist	Santa Clarita Valley	AGustaveMorgan@nlacrc.org	661-579-1541
Karina	Nilsson	Participant Choice Specialist	Antelope Valley Consumer last names A-M	KNilsson@nlacrc.org	661-951-1219
Maricruz	Martinez	Participant Choice Specialist (Bilingual Spanish)	Antelope Valley Consumer last names N-Z	MMartinez@nlacrc.org	661-775-3011
Robin	Monroe	SDP Supervisor	Self-Determination & Participant Choice	RMonroe@nlacrc.org	661-775-3053
Silvia	Haro	Consumer Services Manager	Santa Clarita Valley Office & Self Determination Program	SHaro@nlacrc.org	661-775-3004
Gabriela	Eshrati	Director of Consumer Services	Antelope and Santa Clarita Valleys & Self Determination Program	GEshrati@nlacrc.org	661-951-1208

Case Management

If you have not been able to contact your CSC or Supervisor, you may reach out to the Manager and/or Director that oversees your case. Below you will find the contact information by office and department.

San Fernando Valley Leadership Team					
First Name	Last Name	Title	Unit/Department(s)	E-mail	Phone #
Elisa	Hill	Early Start Manager	Birth to 3 years old (Early Start) For all 3 offices	EHill@nlacrc.org	818-756-6328
Sarah	Yap	School Age Manager	3 to 14 years old (School Age)	SYap@nlacrc.org	818-756-6108
Emmanuel	Gutierrez	Consumer Services Manager	14 to 21 years old (Transition Age) Forensics/Placement/ Special Incident Reports	EGutierrez@nlacrc.org	818-756-6264
Geri Sue	Cox	Consumer Services Manager	Adult Department	Gcox@nlacrc.org	818-756-6391
Cristina	Preuss	Director of Consumer Services (Acting Interim Director)	Early Start and School-Age	CPreuss@nlacrc.org	818-756-6106
Donna	Rentsch	Director of Consumer Services	Transition Age/Adult Services /Forensic Placement	DRentsch@nlacrc.org	818-756-6336

Antelope Valley Leadership Team					
First Name	Last Name	Title	Unit/Department(s)	E-mail	Phone #
Mayra	Alvarado	Consumer Services Manager	Antelope Valley Office	MAIvarado@nlacrc.org	661-951-1277
Gabriela	Eshrati	Director of Consumer Services	AV/SCV Offices/SDP	GEshrati@nlacrc.org	661-951-1208

Santa Clarita Valley Leadership Team					
First Name	Last Name	Title	Unit/Department(s)	Email	Phone #
Silvia	Haro	Consumer Services Manager	Santa Clarita Office / SDP	SHaro@nlacrc.org	661-775-3004
Gabriela	Eshrati	Director of Consumer Services	AV/SCV offices /SDP	GEshrati@nlacrc.org	661-951-1208

Process and Policy

NLACRC SDP Transition

SDP Process:

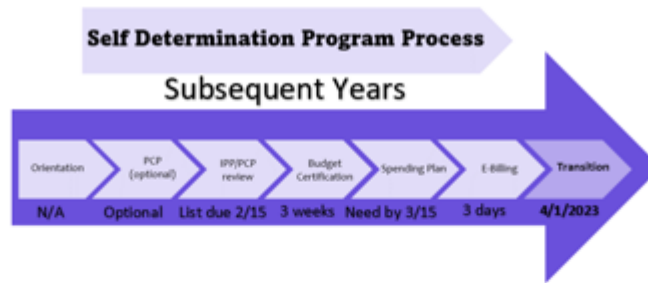


Within a week of attending Orientation.	Orientation: Once Participant has attended Orientation; CSC is informed of participants attendance & are given instructions on how to refer to a coach (if they agree).				
Varies depending on PCP completion and availability.	IPP/PCP meeting is scheduled to discuss needs and develop budget tool. List of FMS agencies is provided to consumer/family. *If there is agreement to services, budget is sent to Accounting for certification. If there is no agreement, IPP team reconvenes within 15 days. **If an assessment is necessary, team reconvenes upon completion of assessment.				
	<p>Budget Certification: Accounting reviews numbers and services to ensure that case management is capturing accurate calculations & letter of explanation.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">First Year</th> <th style="text-align: left;">Subsequent Year</th> </tr> </thead> <tbody> <tr> <td> <p>Week - 1</p> <ul style="list-style-type: none"> Budget is reviewed by Junior Accountant. They review 12-month expenditure, budget tool and letter of explanation for 1st year SDP Plans. <p>Week - 2</p> <ul style="list-style-type: none"> 1st year budgets are reviewed and returned by accounting to SDP team within 5 working days. Accounting will provide budget review response to Case Management/SDP team that may contain questions. Case Management/SDP team will respond within 5-working days. <p><i>If responses to rectify questions by accounting requires participant response maximum of 15-working days will be added to timeline.</i></p> </td> <td> <p>Week 1 – 2</p> <ul style="list-style-type: none"> Renewal budgets depending on complexity will require Junior Accountant to perform primary review and will also require Lead and Supervisor to review and can take up to 10-working days. Questions and clarifications are requested by Accounting to CM/SDP team will be responded to between 5-10 working days depending on complexity and if the response requires an outside entity to resolve. <p>Week 3</p> <ul style="list-style-type: none"> Subsequent year budgets are reviewed and returned by accounting to SDP team within 10-working days. Accounting will provide budget review response to Case Management/SDP team that may contain questions. Case Management/SDP team will respond within 5-working days. </td> </tr> </tbody> </table>	First Year	Subsequent Year	<p>Week - 1</p> <ul style="list-style-type: none"> Budget is reviewed by Junior Accountant. They review 12-month expenditure, budget tool and letter of explanation for 1st year SDP Plans. <p>Week - 2</p> <ul style="list-style-type: none"> 1st year budgets are reviewed and returned by accounting to SDP team within 5 working days. Accounting will provide budget review response to Case Management/SDP team that may contain questions. Case Management/SDP team will respond within 5-working days. <p><i>If responses to rectify questions by accounting requires participant response maximum of 15-working days will be added to timeline.</i></p>	<p>Week 1 – 2</p> <ul style="list-style-type: none"> Renewal budgets depending on complexity will require Junior Accountant to perform primary review and will also require Lead and Supervisor to review and can take up to 10-working days. Questions and clarifications are requested by Accounting to CM/SDP team will be responded to between 5-10 working days depending on complexity and if the response requires an outside entity to resolve. <p>Week 3</p> <ul style="list-style-type: none"> Subsequent year budgets are reviewed and returned by accounting to SDP team within 10-working days. Accounting will provide budget review response to Case Management/SDP team that may contain questions. Case Management/SDP team will respond within 5-working days.
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<p><u>Week-3 - 6</u></p> <ul style="list-style-type: none"> Accounting sends email to SDP Team informing of approval. CSC signs budget SDP Supervisor signs budget Consumer Services Director signs budget Accounting Supervisor Signs budget Budget is sent to family for signature 	<ul style="list-style-type: none"> <i>If responses to rectify questions by accounting requires participant response maximum of 15-working days will be added to timeline.</i> <p><u>Week 4 – 7</u></p> <ul style="list-style-type: none"> Accounting sends email to SDP Team informing of approval. CSC signs budget SDP Supervisor signs budget Consumer Services Director signs budget Accounting Supervisor Signs budget Budget is sent to family for signature
<p>1st Year Spending Plan</p> <p><u>Week 4 - 7</u></p> <ul style="list-style-type: none"> Spending plan and choice of FMS is to be provided by participant to NLACRC – within 15-days from the date of budget being approved by NLACRC. <p><u>Week 7 - 10</u></p> <ul style="list-style-type: none"> Spending Plan needs to be reviewed and signed by CM 5-working days by NLACRC to review and respond and to have meeting scheduled by 6th working day with participant. <p><u>Week 11 - 12 – While Budget is Certified</u></p> <p>IPP/Spending Plan Meeting held by 6th working day of participant submitting spending plan. Meeting is to ensure services and supports in the spending plan align with IPP goals and are acceptable in the SDP Waiver. The meeting will also solidify all the documents/signature and finalize the process. Consumer/family notifies CSC which FMS agency they are going to be using.</p> <p>*If there is agreement with spending plan, transition date is provided. If there is no agreement, IPP team reconvenes within 15 days. Consumer/Family can choose to remove the services/supports in question and transition while IPP team reconvenes to address</p> <p>**If the budget does not need annualization and it is based on the 12-month expenditure, the budget is certified the same week.</p> <p>This process could take up to 30-day with scheduling and responses pending from participant.</p>	<p>Subsequent Year Spending Plan</p> <p><u>Week 8 - 10</u></p> <ul style="list-style-type: none"> Spending plan and choice of FMS is to be provided by participant to NLACRC – within 15-days from the date of budget being approved by NLACRC. <p><u>Week 11 - 13</u></p> <ul style="list-style-type: none"> Spending Plan needs to be reviewed and signed by CM 5-working days by NLACRC to review and respond and to have meeting scheduled by 6th working day with participant. <p><u>Week 14 - 15 – While Budget is Certified</u></p> <p>IPP/Spending Plan Meeting held by 6th working day of participant submitting spending plan. Meeting is to ensure services and supports in the spending plan align with IPP goals and are acceptable in the SDP Waiver. The meeting will also solidify all the documents/signature and finalize the process. Consumer/family notifies CSC which FMS agency they are going to be using.</p> <p>*If there is agreement with spending plan, transition date is provided. If there is no agreement, IPP team reconvenes within 15 days. Consumer/Family can choose to remove the services/supports in question and transition while IPP team reconvenes to address</p> <p>**If the budget does not need annualization and it is based on the 12-month expenditure, the budget is certified the same week.</p> <p>This process could take up to 30-day with scheduling and responses pending from participant.</p>

<p>Once budget is certified or depending on when FMS needs you to start onboarding process.</p>	<p>Week 13 – 16 FMS: SDP Team ensures that services and support agencies/individuals have been onboarded and the consumer is ready to transition, i.e. confirmation email from FMS.</p>
<p>Once we receive detailed spending plan</p>	<p>Week 17 – 18 Purchase of Service: CSC completes a manual authorization form and terminates traditional authorizations.</p> <ul style="list-style-type: none"> • SDP Team reviews authorization to ensure it was done correctly and matches spending plan. (We sometimes receive inaccurate spending plans, i.e. it states 317 but description says co-employer. We must send this back to consumer/family and IF for corrections.) • SDP Supervisor signs and submits to Consumer Services Director along with spending plan. • Consumer Services Director signs & returns to SDP Supervisor to be entered in eBilling
<p>Once we have POS and Spending Plan.</p>	<p>Week 18 - 19 Sandis:</p> <ul style="list-style-type: none"> • SDP Supervisor inputs transition into SANDIS, this creates an automatic email for Accounting Supervisor and Federal Revenue Supervisor. It takes 24 hours before Accounting Supervisor can assign consumer in eBilling.
<p>24 hours after inputted into Sandis.</p>	<p>Week 18 – 19 eBilling:</p> <ul style="list-style-type: none"> • Accounting Supervisor or Senior Junior Accountant must assign consumer in eBilling for spending plan to be entered. • SDP Supervisor enters spending plan into eBilling. • Junior Accountant reviews, inputs authorization in the SANDIS system and notifies Senior Junior Accountant. • Senior Junior Accountant approves eBilling. (SDP Supervisor and Senior Junior Accountant meet every Monday to review eBilling) • SDP Supervisor notifies FMS agency that eBilling has been approved and sends a copy of approved spending plan and manual authorization.
<p>24 hours after inputted into Sandis.</p>	<p>SDP Waiver:</p> <ul style="list-style-type: none"> • Federal Revenue Supervisor reviews consumer info and enrolls in SDP Waiver, if eligible. If consumer is not eligible to enroll into the SDP Waiver, she sends an email with information. • Reason why someone may not be eligible for SDP Waiver: <ul style="list-style-type: none"> ○ Enrolled in a different waiver such as nursing waver. ○ Medi-Cal eligibility. ○ Does not have at least two qualifying conditions noted on the CDER.

Subsequent Year Process



At 8 months	IPP notification Letter	At 8 months, Family notified by mail IPP Meeting needs to be scheduled to start SDP transition process to the next year. *SDP Coaching (optional) available funded by NLACRC, request via your CSC
Optional	New PCP (Optional)	PCP completed prior to IPP/Budget Meeting if desired by consumer or family
At 9 months	IPP Meeting/PCP Meeting	IPP/PCP meeting is scheduled 3 months in advance of transition, to discuss needs and develop budget. *If there is agreement to services, budget is sent to Accounting for approval If there is no agreement, IPP team reconvenes within 15 days. **If an assessment is necessary, team reconvenes upon completion of assessment.
8 weeks prior	Budget draft	Case Management provides approved list of services to SDP team on IPP signature page with all necessary details. Needs to be received 8 weeks prior to transition for a smooth transition. *If no updated information needed, SDP specialist creates budget draft in 5 working days. Once consumer/ family agrees, budget submitted to accounting for review to approve.
Takes 3 weeks	Budget certification	Once approved: <ul style="list-style-type: none"> Accounting sends email to SDP Team informing of approval SDP Specialist signs Budget Tool SDP Supervisor signs Budget Tool SDP Program Manager Signs Accounting Supervisor signs Budget Tool, now Budget Certified Budget is sent to family for signature
Must be received by 15 th of the month prior to transition	Spending Plan	New Spending plan received by family, needs to be reviewed by FMS, CSC and SDP team to ensure HCBS final Rule compliance, follows SDP Definitions, has proper service budget codes and has matching IPP goals.
3 days (If no issues on Spending plan)	E-billing	<ul style="list-style-type: none"> SDP specialist sends SDP Supervisor, SDP manual authorization, FMS manual authorizations, signed spending plan, signed budget tools. SDPS reviews and requests updates when necessary. IE. services, generics not <u>looked into</u>. SDP signs and submits to SDP Program Manager for approval SDP Program Manager signs SDPS enters in e-billing Accounting approves e-billing FMS notified of approval Letter to Family of successful transition to subsequent year of SDP

Transition Support and Vendorization

Purchase Reimbursement for the Person-Centered Plan — 024 Request

Regional centers can purchase initial person-centered plans through the purchase reimbursement service code "024." The following are required to process the funding request:

1. Complete a manual purchase of service (POS) request form for service code 024 — purchase reimbursement. The designated Consumer Services Supervisor/Director will sign the manual Purchase of Service(s) request form, and a copy must be given to the Community Services Resource Developer Supervisor for processing.
2. Non-vendored providers must demonstrate they have received training in the person-centered planning/facilitation process. Documents required may include:
 - a. Person Centered Planning Training/Qualification
 - b. Resume
 - c. Supported Documentation
3. The invoice that shows the person-centered planning service has been delivered as agreed to by the Self Determination Program participant. The invoice must include the number of hours provided and purpose of those hours.
4. Copy of the Person-Centered Plan and any other documents requested by the participant.

The submitted supporting documentation listed above will be forwarded to a supervisor for review.

The cost of Person-Centered Planning cannot exceed \$1000 (after February 29, 2024):

- If additional funds are required contact CSC
- Notify the Self Determination Program supervisor,

Further Information DDS Directive: [Self-Determination Program: Updated Initial Person-Centered Plan and Pre-Enrollment Transition Supports Guidance – December 2023](#), [Enclosure A-Service Definition-General SD Supports](#), [Enclosure B-Initial PCP and General SD Supports Sample Invoice Template](#)

PCP Reimbursement Process 024:

After PCP has been presented,
CSC to submit to SDP:

1. **PCP Report-IF**
2. **PCP Invoice-IF**
3. **IF/PCP Certificate-IF**
4. Manual 204 completed by
CSC
5. Addendum (Template
available) or included in SDP
IPP-completed by CSC

*This process takes 6-8 weeks. (It
goes to Community Services and
then to Accounting)

**Up to \$1,000 as of 1/1/2024

What needs to be on the invoice:

- PCP Invoice
 - Invoice should have the name and UCI of the consumer
 - Hourly billing rate
 - Date that each service/task is provided
 - Description of the service/task performed
 - Amount of time spent on each service/task provided for the time period of the invoice and the prorated cost of that service

Initial Person-Centered Plan (Service Code 024) and General Self-Directed Supports (Service Code 099) – Sample Invoice Template

Name:
 Address:
 Phone Number:
 Hourly Billing Rate:

Name of Participant:
 UCI Number:
 Regional Center:

Month/Year:

Date	Specific Service/Task	Time by Task	Cost of Task
X/X/XXXX	Service/Task 1: Description of service/task performed	Amount of time spent on service/task	Amount of time x hourly billing rate
X/X/XXXX	Service/Task 1: Description of service/task performed	Amount of time spent on service/task	Amount of time x hourly billing rate

Acceptable examples (based on an hourly rate of \$50)

Date	Specific Service/Task	Time by Task	Cost of Task
7/14/2023	Met with individual to draft spending plan.	1.75 hours	\$87.50
7/25/2023	Contacted a potential provider to determine availability to provide services.	0.50 hours	\$25.00

Non-acceptable examples

Date	Specific Service/Task	Time by Task	Cost of Task
7/2023	Provided pre-enrollment transition supports.	12.75 hours	\$637.50
7/2023	Monthly pre-enrollment services.	As needed	\$500 monthly fee

[RFV Link](https://www.nlacrc.org/consumers-families/self-determination-program/self-determination-informational-meetings/rfv-announcement)

<https://www.nlacrc.org/consumers-families/self-determination-program/self-determination-informational-meetings/rfv-announcement>

REQUEST FOR VENDORIZATION

(RFV)

Self-Directed Support Services for the Self Determination Program

(Service Code 099)

Published Date: November 16, 2022

Closing Date: To be Determined (TBD) and/or until need is filled

PROJECT OVERVIEW

North Los Angeles County Regional Center (NLACRC) is releasing this Request for Vendorization (RFV) to seek qualified Self-Directed Support Services providers to assist Self Determination Program (SDP) participants and their families who are enrolling into SDP. The Self-Directed Support Services vendors will create an Initial Person-Centered Plan and/or provide Pre-Enrollment Transition Supports to participants and their families who have completed an SDP orientation and who are transitioning to enrollment in the SDP. For more information regarding the service please see the Department of Development Services Directive released July 28, 2022 [Person Centered Planning and Self Directed Supports Guidance \(ca.gov\)](#)

Per the updated Department of Developmental Services (DDS) Directive released March 20, 2023 a standardized vendorization packet is available for this service [SDP Standardized Vendorization Packet for Pre-Enrollment Services \(ca.gov\)](#). Please see "Standardized Vendorization

Packet Content Requirements” and “Standardized Vendorization Process” below.

INDIVIDUALS TO BE SERVED

This service will be provided to individuals diagnosed with a developmental disability, found eligible for regional center services who also are in need of supports while transitioning into SDP. Services will be for all ages.

LOCATION & LANGUAGE SPECIFIC

Self-Directed Support Services are being requested to be provided in any and or all three valleys located within the NLACRC catchment: San Fernando Valley, Antelope Valley and Santa Clarita Valley. In addition, services are being requested in at least 1-3 other languages, besides English, listed below. See Proposal Title page for details.

American Sign Language (ASL)	Japanese
Arabic	Khmer
Armenian	Korean
Chinese – Cantonese	Persian (Farsi)
Chinese – Hakka	Russian
Chinese – Mandarin	Spanish or Spanish Creole
Chinese – Other	Tagalog
Hebrew	Vietnamese
Hindi	Other

PROPOSED MODELS OF SERVICE/RATIO

A vendored Self Directed Supports Services provider may assist a consumer transitioning into SDP, who has completed an SDP

orientation, and requested the development of a Person-Centered Plan. A Person-Centered Plan written by the vendored Self Directed Supports Provider should describe what the potential SDP participant wants their life to be like in the future so they can work towards their goals. It is based on their strengths, capabilities, preferences, lifestyle and culture. It can also be used to inform the writing of the Individual Program Plan (IPP).

Vendored "Pre-Enrollment Transition Supports" are split between General Self-Directed (General SD) Supports and Financial Management Services Self-Directed (FMS SD) Supports. General and FMS SD Supports are authorized to be provided after SDP orientation and before a potential SDP participant is enrolled in SDP. This service is for any assistance, coaching and/or training supports needed by a potential SDP participant and their family or their representative to successfully enroll in SDP. This does not include supports related to developing an Initial Person-Centered Plan.

All Self-Directed Support Services will be delivered at a 1:1 provider to participant ratio.

RATE OF REIMBURSEMENT

NLACRC may purchase and make payment up to \$1,000 for the Initial Person-Centered Plan created by a Self-Directed Supports provider.

Separately, the 099 service is funded at an hourly rate, as established by the Department of Developmental Services. The current rate of reimbursement is \$50.48/hr. Regional centers may authorize payment for up to 40 hours.

MINIMUM QUALIFICATIONS FOR APPLICANTS

General Self-Directed (General SD)

Vendors seeking to provide General SD Supports must submit a written qualification statement indicating their knowledge and/or experience in each of the following: knowledge of people with developmental disabilities, through lived experience, and/or one year of formal paid experience; completion of a training course about the self-determination program; and, knowledge of the Lanterman Developmental Disabilities Services Act, including SDP requirements.

Financial Management Services Self-Directed (FMS SD)

Vendors seeking to provide FMS SD Supports must, must be a current FMS vendor for SDP participants and show a demonstrated ability to provide the duties indicated within the "Model of Service" above.

DEADLINE FOR SUBMISSION

To be Determined (TBD) and/or until need is filled.

STANDARDIZED VENDORIZATION PACKET CONTENT REQUIREMENTS

1. Attachment A: [Vendor Packet Checklist](#)
2. Attachment B: [General Self-Directed Supports Qualifications and Agreement Form](#)
3. Attachment C: [Financial Management Services Self-Directed Supports Qualifications and Agreement Form](#)
4. Attachment D: [DS 1890 Vendor Application](#)
5. Attachment E: [DS 1891 Applicant/Vendor Disclosure Statement](#)
6. Attachment F: [Conflict of Interest Form](#)
7. Attachment G: [Business Associate Agreement/HIPAA Form](#)
8. Attachment H: [Home and Community Based Services Provider Agreement Form](#)
9. Attachment I: [W-9 Request for Taxpayer Identification Number and Certification](#)

STANDARDIZED VENDORIZATION PROCESS

Applicants seeking to be vendored to provide General Self-Directed Supports must submit Attachments: B, D, E, F, G, H and I. A review of the information will be conducted by NLACRC and the applicant will be notified of approval or denial of the application. Upon approval of the submitted packet NLACRC will provide "E-Billing" forms necessary to set up payment. If further information and or documentation is necessary NLACRC will inform the applicant and submit a request to DDS.

Applicants seeking to be vendored to provide Financial Management Self-Directed Supports must currently be vendored to provide Financial Management Services (FMS) and submit Attachments: C, D, E, F, G, H and I. A review of the information will be conducted and the applicant will be notified of approval or denial of the application. Upon approval of the submitted packet NLACRC will provide "E-Billing" forms necessary to set up payment. If further information and or documentation is necessary NLACRC will inform the applicant and submit a request to DDS.

SUBMISSION OF VENDORIZATION PACKETS

Applicants responding to the RFV shall bear all costs associated with the development and submission of the standardized vendorization packet.

Applicants must submit the completed vendorization packets in PDF format to resourcedevelopment@nlacrc.org. No fax copies or physical copies dropped off at NLACRC will be accepted. The packets must be complete and submitted electronically via email.

For any further inquiries and or questions regarding this service or RFV please contact resourcedevelopment@nlacrc.org.

Contact Information for 099 vendorization questions:
resourcedevelopment <resourcedevelopment@nlacrc.org>

099 Courtesy Vendorization Process

NLACRC provides courtesy vendorization on an **individual client basis**. The client needs to place a request with their CSC.

- NLACRC 099 Vendorization is Case Specific.
- Hourly rate: \$50.48
- CSC starts the Out-of-Area Courtesy Vendorization OOA process.

Self-Determination Program Check Run

2024 SDP Check Run Schedule and 2024 POS Check Run Schedule:

<https://www.nlacrc.org/service-providers/resources-information>

North Los Angeles County Regional Center Accounts Payable Department

Accounts Payable Department Distribution of Vendors Effective 01/05/2023

A/P Staff	Phone Number	Email	Back-up A/P Staff	Non-Residential Providers	Residential Providers
Jonathan Estrada	(818) 756-6128	jestrada@nlacrc.org	Andrea Davis	A - Behavior	A - Br
Andrea Davis	(818) 756-6282	adavis@nlacrc.org	Jonathan Estrada	Behaviora - Comm	Bs - Eli
Crystal Garcia	(818) 756-6105	cgarcia.tmp@nlacrc.org	Paulyn Lua	Comp - Fac	Elj - Go
Cynthia Sabino	(818) 756-6312	csabino@nlacrc.org	Vilma Nogoy	Fad - Ja	Gp - L
Natela Ovsepyan	(818) 534-5029	novsepyan.tmp@nlacrc.org	John Acain	Jb - Mo	M - Pa
Vilma Nogoy	(818) 756-6347	vnogoy@nlacrc.org	Cynthia Sabino	Mp - Prog	Pb - Ri
Paulyn Lua	(818) 756-6327	plua@nlacrc.org	Crystal Garcia	Proh - Ss	Rj - T
John Acain	(818) 756-6326	JAcain@nlacrc.org	Natela Ovsepyan	St - Z, 24 Hrs Homecare	U - Z, 16 th Street

❖ Vendors can contact their assigned A/P staff directly via phone or email. We are currently working remote and email will be the best form of contact. If it is an urgent matter or no reply is received within 2 business days, please contact the back-up A/P staff listed.

Budget Information

NLACRC Median Rates

Department of Developmental Services
2024 Statewide Median Rates
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NLACRC

SC	Unit	Modality	2024 Statewide Median Rates	2024 NLACRC Rates
017	Crisis Team - Eval and Intervention			
	Hourly	Individual	\$ 48.15	
	Monthly	Individual	\$ 3,274.71	
	Mileage		\$ 0.38	
020	Transition / Set-up expenses			
	Monthly	Individual-Community Placement Plan	\$ 3,372.00	\$ 3,299.07
028	Socialization Training Program			
	Hourly	Individual	\$ 29.83	
	Hourly	Hourly - INDIVIDUAL ASSESSMENT	\$ 49.26	
	Hourly	Assessment - Session (up to 12 Sessions) 60 minutes	N/A	\$ 30.23
	Hourly	Assessment - Session (up to 10 sessions) 60 minutes	N/A	\$ 36.23
	Hourly	Group	\$ 52.39	\$ 37.00
	Daily	Individual	\$ 116.81	
	Other	Assessment - Session	\$ 162.27	\$ 115.90
	Other	Assessment - Hourly (up to 10 sessions) 90 minutes	\$ 89.39	\$ 45.35
	Other	Assessment/hour up to 2 hours	\$ 86.93	\$ 30.23
	Other	Per incident-Evaluation	\$ 145.97	
	Other	Assessment - V 3 hours	N/A	\$ 108.67
	Other	Assessment - Session (up to 8 Sessions) 75 minutes	N/A	\$ 37.78
	Other	Assessment/hour up to 6 hours	N/A	\$ 30.23
034	Money Management			
	Hourly	Individual	\$ 33.01	\$ 27.24
	Monthly	Individual	\$ 49.04	
048	Client/Parent Support Intervention Training			
	Hourly	Individual	\$ 71.60	
	Hourly	Consultant	\$ 104.76	
	Hourly	Hourly Assessment	\$ 126.97	
	Hourly	Individual - BCBA	\$ 126.77	
	Hourly	Supervision 1 hour	\$ 126.77	
	Hourly	Behavioral intervention	\$ 62.95	
	Hourly	Hourly Program Manager	\$ 150.98	
	Monthly	Individual	\$ 2,439.05	
	Mileage		\$ 0.40	
	Other	Session-Out of Office	\$ 11.21	
	Other	Assessment Up to 16 hrs	\$ 1,437.83	
051	Personal Emergency Response System			
	Monthly	Individual	\$ 34.77	
	Other	M-L6700 CarePartner Communicator	N/A	\$ 45.53
	Other	M-L9500 CarePartner Telephone with Reminders	N/A	\$ 51.22
	Other	Z-Non-returned or damaged CarePartner Unit	N/A	\$ 569.03
	Other	Z-Access Switches - Sip & Puff plus Adapter	N/A	\$ 233.30
	Other	Z-Access Switches - Pillow Switch	N/A	\$ 113.81
	Other	Z-Access Switches - Wobble Switch	N/A	\$ 147.95
	Other	Z-Access Switches - Rocking Lever Switch	N/A	\$ 92.19
055	Community Integration Training Program			
	Hourly	Individual	\$ 32.20	\$ 33.46
	Hourly	Evaluation	\$ 67.91	
	Hourly	Group	\$ 16.74	
	Hourly	1:2 staffing	\$ 22.65	
	Hourly	1:3 staffing	\$ 22.16	
	Hourly	1:4 or 1:6 staffing	\$ 16.49	

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	Daily	Individual	\$ 120.18	
	Daily	consumer specific	N/A	\$ 27.34
	Daily	Daily-Days per month 1 to 1	N/A	\$ 152.20
	Daily	Group	\$ 134.31	
	Daily	Daily-Days per month 1 to 6	\$ 98.19	\$ 65.26
	Daily	1:02	\$ 169.07	\$ 108.08
	Daily	1:03	\$ 108.21	\$ 108.21
	Daily	Daily-Days per month 1 to 4	\$ 95.85	\$ 105.06
	Monthly	Individual	\$ 665.62	\$ 4,114.59
	Monthly	1 to 1	N/A	\$ 4,114.60
	Mileage		\$ 0.38	
056	Interdisciplinary Assessment Svc			
	Hourly	Individual	\$ 71.73	\$ 27.17
	Hourly	Per case, per incident	\$ 155.76	\$ 163.02
	Hourly	Behavioral intervention prevention program Assessment	\$ 81.50	
	Hourly	Autism Interdisciplinary Assessment	\$ 105.96	
	Hourly	Individual-Community Placement Plan	\$ 119.55	
	Monthly	Individual	\$ 543.35	
	Monthly	Individual-Community Placement Plan	N/A	\$ 2,781.95
	Monthly	Community Placement Plan Consumer Specific Rate	N/A	\$ 11,349.34
	Monthly	Community Placement Plan \$50/hour for 70 hours	N/A	\$ 3,803.45
	Mileage	Per Mile	\$ 0.37	
	Other	Per incident feeding assessment	\$ 659.63	
	Other	Per incident nutritional assessments	\$ 217.34	
	Other	Session Feeding Eval/ind	\$ 361.13	
	Other	Assessment (Flat rate)	\$ 290.79	\$ 290.79
	Other	Assessment	\$ 774.28	
	Other	S - feeding assessment follow up	\$ 130.40	
	Other	Session 3 hour	N/A	\$ 93.09
062	Personal Assistance			
	Hourly	Individual	\$ 26.42	
	Hourly	behavior respite	\$ 39.70	\$ 39.70
	Hourly	Attendant - 1 Consumer	N/A	\$ 27.52
	Hourly	Behavior Attendant	N/A	\$ 39.70
	Hourly	Behavior Day Care - 1 Consumer with \$0.00 Share of Cost	N/A	\$ 39.70
	Hourly	Day Care - 1 Consumer	N/A	\$ 27.52
	Hourly	Parent Conversion Day Care - 1 Consumer	N/A	\$ 20.43
	Hourly	Group	\$ 19.70	
	Hourly	Group-sibling (two consumers)	\$ 15.52	
	Hourly	Group-sibling (three consumers)	\$ 20.22	
	Daily	Individual	\$ 94.61	
	Weekly	Individual	\$ 496.18	
	Monthly	Individual	\$ 3,101.15	
	Mileage		\$ 0.40	\$ 0.68
	Other	Per incident evaluation	\$ 511.09	
063	Community Activities Support Services			
	Hourly	Individual	\$ 33.56	
	Hourly	Evaluation	\$ 40.24	
	Hourly	Group 1:2 service	\$ 28.09	
	Daily	Individual	\$ 123.47	
	Daily	Group-1:2 service	\$ 117.93	

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	Monthly	Individual	\$ 887.45	
	Mileage		\$ 0.39	
	Other	Session Community Activities Support Services	\$ 74.93	
073	Parent Coordinated Supported Living Program			
	Hourly	Individual	\$ 20.45	\$ 20.65
	Daily	Individual	N/A	\$ 90.85
	Monthly	Individual	\$ 4,724.17	\$ 5,405.50
077	Parent - Coordinated Home Based Intervention Program for Autistic Children			
	Hourly	Individual	\$ 14.10	\$ 27.12
	Monthly	Individual	\$ 1,410.37	
090	Crisis Intervention Facility/Bed			
	Daily	Individual	\$ 862.00	
	Daily	Individual-Community Placement Plan	\$ 544.31	
	Monthly	Individual	\$ 5,216.72	
091	In Home Mobile/Day Program			
	Hourly	Individual	\$ 35.68	
	Daily	Individual	\$ 77.72	
093	Parent Coord Personal Assist Svc			
	Hourly	Individual	\$ 18.32	
	Daily	Individual	\$ 125.55	
	Monthly	Individual	\$ 2,013.93	
094	Creative Arts Program			
	Hourly	Individual	\$ 61.18	
	Hourly	Group	\$ 34.62	
	Daily	Individual	\$ 84.42	
	Monthly	Individual	\$ 737.00	
	Other	Session evaluation unspecified	\$ 238.78	
096	Geriatric Facility			
	Monthly	Individual	\$ 3,232.50	\$ 3,263.45
101	Housing Services			
	Hourly	Individual	\$ 74.01	
	Monthly	Individual	\$ 719.20	
102	Individual or Family Training			
	Hourly	Individual	\$ 46.31	\$ 27.24
	Hourly	Autism Services	\$ 84.45	
	Hourly	AT Assessment	\$ 89.24	
	Hourly	Group	\$ 27.29	
	Hourly	Group	\$ 81.72	
	Hourly	Parent Education Group	N/A	\$ 27.24
	Daily	Individual	\$ 83.40	
	Daily	Group	\$ 709.21	
	Weekly	Individual	\$ 119.88	
	Monthly	Individual	\$ 877.22	\$ 1,634.55
	Mileage		\$ 0.42	
	Mileage	Out-of-Office Per visit	N/A	\$ 10.91
	Other	Session	\$ 435.88	
	Other	Assessment	\$ 272.44	\$ 232.80
	Other	Session	\$ 96.44	\$ 105.70
103	Specialized Health, Treatment and Training Services			
	Hourly	Individual	\$ 45.40	\$ 119.55
	Daily	Individual	\$ 260.81	

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	Monthly	Individual	\$ 1,980.52	
	Monthly	Group	\$ 5,784.50	
	Mileage		\$ 0.52	
	Other	Dental Treatment-Hygiene	\$ 489.03	\$ 578.82
	Other	Variable per visit	N/A	\$ 99.47
106	Specialized Recreational Therapy			
	Hourly	Individual	\$ 43.47	\$ 27.98
	Hourly	Evaluation	\$ 67.16	
	Hourly	Group	\$ 72.75	
	Daily	Individual	\$ 28.37	
	Weekly	Individual	\$ 163.02	\$ 18.12
	Monthly	Individual	\$ 113.87	\$ 119.17
	Other	Session	\$ 32.60	\$ 27.17
107	Educational Services			
	Hourly	Individual	\$ 57.26	
	Daily	Individual	\$ 67.15	
108	Parenting Support Services			
	Hourly	Individual	\$ 51.61	\$ 53.08
	Hourly	Group	\$ 56.49	
109	Supplemental Residential			
	Hourly	Individual	\$ 21.89	\$ 21.89
	Hourly	2:1 ratio	\$ 30.74	
	Hourly	GR.OUP (1:3)	\$ 16.12	
	Daily	Individual	\$ 143.50	\$ 64.84
	Monthly	Individual	\$ 2,586.06	
110	Supplemental Day Services Program Support			
	Hourly	Individual	\$ 22.13	\$ 22.13
	Hourly	Individual - Regular 2:1	\$ 50.80	
	Daily	Individual	\$ 104.70	\$ 23.66
	Daily	Group 1:3	\$ 57.59	
	Monthly	Individual	\$ 2,818.25	\$ 811.88
111	Supplemental Program Support (Other)			
	Hourly	Individual	\$ 21.86	\$ 20.26
	Hourly	Group	\$ 9.45	
	Daily	Individual	\$ 108.35	\$ 170.04
	Daily	Camp 1 to 1 - \$16/hour for 16 hours	N/A	\$ 390.08
	Monthly	Individual	\$ 2,391.48	\$ 3,419.26
112	Communication Aides			
	Hourly	Individual	\$ 76.29	
	Monthly	Individual	\$ 7,819.27	
	Mileage		\$ 0.54	
113	DSS Licensed Residential Facility-Hab			
	Hourly	Individual	N/A	\$ 29.17
	Hourly	Individual-Community Placement Plan	N/A	\$ 29.17
	Daily	Individual	\$ 454.01	\$ 365.66
	Daily	Group-Regular 3-Bed	\$ 629.26	
	Daily	Individual 4-Bed Facility	\$ 497.61	
	Daily	Individual 5-Bed Facility	\$ 965.49	
	Daily	Individual 6-Bed Facility	\$ 489.42	
	Daily	Group-Community Placement Plan	\$ 511.19	\$ 407.71
	Daily	Individual 4-Bed Facility	\$ 596.42	

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	Monthly	Individual	\$ 11,311.35	\$ 11,118.78
	Monthly	3 beds	\$ 13,691.72	
	Monthly	4-Bed	\$ 14,031.69	
	Monthly	5-bed	\$ 12,330.12	
	Monthly	6 Beds	\$ 8,728.34	
	Monthly	66 bed capacity-Assisted Lvg-Shared Rm	\$ 2,958.50	
	Monthly	Individual-Community Placement Plan	\$ 10,568.71	\$ 11,118.78
	Monthly	3-Bed Facility	\$ 14,768.14	
	Monthly	4-Bed Facility	\$ 14,513.97	
	Monthly	SB 962 & 853 (DC Closure)	\$ 27,565.83	
	Monthly	CPP- 3-BED	\$ 22,060.08	
	Monthly	CPP-4-BED	\$ 21,478.79	
114	Special Residential Facility (Health)			
	Daily	Individual	\$ 360.26	
	Daily	Individual-Community Placement Plan	\$ 440.78	
	Monthly	Individual	\$ 4,206.06	
115	Special Therapeutic Svcs (age3-20)			
	Hourly	Individual	\$ 112.73	
	Hourly	Individual-Community Placement Plan	\$ 139.69	
	Daily	Individual	\$ 121.94	
	Other	Variable	\$ 82.15	
116	Early Start Special Therapeutic Svcs			
	Hourly	Individual	\$ 124.24	
	Hourly	Individual Regular - Speech, PT & OT	\$ 116.10	
	Hourly	Assessment	\$ 127.15	
	Hourly	Occupational therapy	\$ 127.33	
	Hourly	Physical Therapy	\$ 123.83	
	Hourly	Speech Therapy	\$ 124.36	
	Hourly	HRLY-IND. BILINGUAL SPEECH	\$ 143.12	
	Hourly	PT in home including mileage	\$ 134.55	
	Hourly	1:2 ratio	\$ 72.68	
	Hourly	HRLY-GRP-SPEECH(1:3)	\$ 68.46	
	Hourly	OT group	\$ 60.94	
	Monthly	Individual	\$ 256.74	
	Mileage		\$ 0.57	
	Other	ASSESSMENT (FLAT RATE)-SPEECH	\$ 371.43	
	Other	ASSESSMENT (FLAT RATE)-PT	\$ 392.04	
	Other	Per incident	\$ 271.16	
	Other	All: OT evaluation - per item	\$ 483.31	
	Other	Per incident Speech evaluation individual	\$ 337.34	
	Other	Per incident OT individual	\$ 300.94	
	Other	Per incident OT/PT eval + mileage	\$ 376.61	
117	Specialized Therapeutic Services			
	Hourly	Individual	\$ 130.28	
	Daily	Individual	\$ 319.00	
	Monthly	Individual	\$ 234.59	
	Other	Per Session-dental anesthesia	N/A	\$ 978.03
605	Adaptive Skills Trainer			
	Hourly	Individual	\$ 92.50	\$ 100.51
	Hourly	Anger Management/Individual/Couple-60 minutes	N/A	\$ 45.09
	Hourly	Additional Family Member/Hour	\$ 1.95	\$ 38.35

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	Hourly	Individual regular	N/A	\$ 48.23
	Hourly	Assessment	\$ 102.04	
	Hourly	1:1 less than full day	N/A	\$ 16.07
	Hourly	Moderate Service Level	\$ 48.86	\$ 17.83
	Hourly	Moderate Service Level, Share of cost \$1.00	N/A	\$ 16.71
	Hourly	Moderate Service Level, Share of cost \$2.00	N/A	\$ 15.57
	Hourly	Moderate Service Level, Share of cost \$3.00	N/A	\$ 14.46
	Hourly	Mild Service Level	\$ 47.42	\$ 15.91
	Hourly	Mild Service Level, Share of cost \$1.00	N/A	\$ 13.68
	Hourly	Mild Service Level, Share of cost \$2.00	N/A	\$ 12.50
	Hourly	Mild Service Level, Share of cost \$3.00	N/A	\$ 11.33
	Hourly	1:1 - consumer specific	N/A	\$ 18.72
	Hourly	Floortime	\$ 74.37	\$ 48.23
	Hourly	Independent Living Skills Training	N/A	\$ 24.12
	Hourly	Assistive Technology Training	N/A	\$ 127.33
	Hourly	supervision	\$ 105.68	
	Hourly	Group	\$ 47.06	\$ 39.18
	Hourly	Adaptive Skills Trainer 1:2	\$ 47.88	
	Hourly	Adaptive Skills Trainer 1:3	\$ 91.03	
	Daily	Individual	\$ 148.33	\$ 138.18
	Daily	Half Day	N/A	\$ 55.20
	Daily	Individual regular	N/A	\$ 140.90
	Daily	Full day	N/A	\$ 95.96
	Daily	1:2 ratio- daily rate	N/A	\$ 103.80
	Daily	1:3 ratio- daily rate	N/A	\$ 110.36
	Daily	1:2 less than full day	N/A	\$ 13.70
	Monthly	Individual	\$ 3,067.45	\$ 3,067.45
	Mileage		\$ 0.39	
	Other	Session 1 1/2 hours	\$ 108.21	\$ 58.49
	Other	Assessment/Evaluation	\$ 346.02	\$ 625.68
	Other	Out of office travel - per item	\$ 11.01	\$ 11.43
	Other	Session	\$ 189.56	
612	Behavior Analyst			
	Hourly	Individual	\$ 109.87	\$ 115.92
	Hourly	Supervision	\$ 110.05	
	Hourly	Assessment	\$ 115.83	
	Hourly	Consultant	\$ 103.86	
	Hourly	Group sibling 1:2	\$ 64.30	
	Hourly	Individual-Community Placement Plan	N/A	\$ 115.92
	Mileage		\$ 0.38	
	Other	Out of Office visit	\$ 11.14	
613	Associate Behavior Analyst			
	Hourly	Individual	\$ 61.03	
615	Behavior Management Assistant			
	Hourly	Individual	\$ 64.48	\$ 65.76
	Hourly	Out of Office Visit	\$ 11.47	\$ 11.47
	Mileage		\$ 0.62	\$ 0.65
620	Behavior Management Consultant			
	Hourly	Individual	\$ 71.03	
	Hourly	Assessment / Evaluation	\$ 90.78	\$ 70.84
	Hourly	Behavior Respite	\$ 60.80	\$ 60.80

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	Hourly	Supervision	\$ 85.60	
	Hourly	Per additional Family Member	\$ 48.24	\$ 23.66
	Monthly	Individual	\$ 1,043.74	
	Mileage		\$ 0.38	
	Mileage	V,Per incident Out of office	\$ 10.30	\$ 10.30
	Other	Per incident evaluation	\$ 427.48	
	625	Counseling Services		
	Hourly	Individual	\$ 61.06	\$ 50.99
	Hourly	Per each additional family member	N/A	\$ 1.82
	Hourly	Assessment/Evaluation	\$ 73.23	
	Hourly	Group	\$ 42.04	\$ 55.19
	Hourly	Youth 14.5 hrs	N/A	\$ 52.01
	Hourly	Adults 27 hrs	N/A	\$ 52.01
	Monthly	Individual	\$ 73.42	
	Mileage		\$ 0.41	
	Other	Per session individual	\$ 59.77	
	Other	Per incident evaluation	\$ 339.92	
	Other	Per incident report writing	\$ 230.55	
	Other	Session - Group Counseling	\$ 54.38	
	Other	Session	\$ 116.86	
	627	Diaper Service		
	Other	Per item	\$ 37.20	
	630	Driver Trainer		
	Hourly	Individual	\$ 75.44	
	Other	2 hour of driving instruction	\$ 161.70	
	635	Independent Living Specialist		
	Hourly	Individual	\$ 32.46	
	Hourly	Evaluation	\$ 35.49	
	Hourly	Individual-Community Placement Plan	\$ 34.97	
	Monthly	Individual	\$ 2,057.54	
	Mileage		\$ 0.24	
	642	Interpreter		
	Hourly	Individual	\$ 40.87	
	643	Translator		
	Hourly	Individual	\$ 30.42	
	Mileage		\$ 0.35	
	Other	Per incident Translation - 2 hours max	\$ 72.80	
	645	Mobility Training Services Agency		
	Hourly	Individual	\$ 36.34	
	650	Mobility Training Svcs Specialist		
	Hourly	Individual	\$ 28.18	
	670	Developmental Specialist		
	Hourly	Individual	\$ 55.19	
	672	Educational Psychologist		
	Hourly	Individual	\$ 56.08	\$ 43.85
	Mileage		\$ 0.49	
	Other	Session Evaluation	\$ 433.96	
	676	Teacher's Aide		
	Hourly	Individual	\$ 13.73	
	693	Music Therapist		
	Hourly	Individual	\$ 56.92	\$ 47.28

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	Hourly	Individual - Assessment	N/A	\$ 151.64
	Hourly	Group	N/A	\$ 56.90
	Other	Per incident Evaluation	\$ 156.94	
	Other	Session Individual ongoing 1:1	\$ 50.48	
694	Recreational Therapist			
	Hourly	Individual	\$ 28.34	
720	Dietary Services			
	Hourly	Individual	\$ 49.04	\$ 71.02
	Hourly	Evaluation	\$ 121.38	\$ 199.16
	Monthly	Individual	\$ 817.29	
	Mileage		\$ 0.51	
	Other	Per incident Nutritional evaluation	\$ 217.94	
	Other	Session Feeding ongoing individual	\$ 130.76	
743	Nurse's Aide or Assistant			
	Hourly	Individual	\$ 20.30	\$ 20.54
790	Psychiatric Technician			
	Hourly	Individual	\$ 25.69	
850	Camp Services			
	Hourly	Individual	\$ 14.97	
	Hourly	Group	\$ 21.84	
	Daily	Individual	\$ 121.48	
	Daily	Group	\$ 132.12	
	Weekly	Individual	\$ 447.02	
	Other	Session individual camp	\$ 611.46	
855	Adult Day Care			
	Hourly	Individual	\$ 9.24	\$ 9.08
	Hourly	Hourly Rate with \$1.00 SOC	N/A	\$ 7.97
	Hourly	Hourly Rate with \$2.00 SOC	N/A	\$ 6.85
	Hourly	Hourly Rate with \$3.00 SOC	N/A	\$ 5.74
	Daily	Individual	\$ 51.87	\$ 37.39
	Monthly	Individual	\$ 2,119.87	
860	Homemaker Services			
	Hourly	Individual	\$ 25.73	\$ 25.53
	Hourly	Group-2-client Rate	\$ 14.75	
	Hourly	Group-3-client Rate	\$ 11.98	
	Daily	Individual	\$ 182.46	
	Monthly	Individual	\$ 3,673.80	
869	Respite Facility			
	Hourly	Individual	\$ 12.22	
	Daily	Individual	\$ 277.34	
875	Transportation Companies			
	Hourly	Individual	\$ 33.95	\$ 69.99
	Hourly	Aide service	\$ 23.61	
	Hourly	Group	\$ 42.84	
	Daily	Individual	\$ 29.08	
	Daily	Bus Aide	\$ 96.03	
	Daily	Non-ambulatory	\$ 28.02	
	Daily	One Way Trip	\$ 17.64	
	Monthly	Individual	\$ 435.93	
	Mileage		\$ 2.45	
	Mileage	Group - Per Mile	\$ 2.76	

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	Other	Trip One-Way	\$ 15.37	
	Other	Trip -TP	\$ 14.71	
	Other	Fuel Provision \$3.00/gal. based on mileage and 7.5 miles/gal.	N/A	\$ 3.75
880	Transportation-Additional Component			
	Hourly	Individual	\$ 27.95	
	Hourly	AIDE	\$ 20.95	
	Hourly	Group	\$ 59.50	
	Daily	Individual	\$ 23.60	\$ 22.68
	Daily	Wheelchair	\$ 30.60	
	Daily	Added wheelchair supplement per day	\$ 17.14	
	Daily	SRS-1-5 miles Round Trip	\$ 20.19	
	Daily	SRS-1-5 miles 1-way	\$ 11.34	
	Monthly	Individual	\$ 456.38	\$ 400.18
	Monthly	Non-ambulatory supplement	\$ 74.05	
	Mileage		\$ 1.68	\$ 1.28
	Mileage	Gas stipend per mile	\$ 0.13	
	Mileage	Trip- One Way	\$ 11.83	
	Mileage	Trip-Round Trip	\$ 17.44	
	Mileage	Route Miles - Regular	\$ 2.43	\$ 1.24
	Mileage	Variable Rate per token	N/A	\$ 1.20
882	Transportation-Assistant			
	Hourly	Individual	\$ 22.31	\$ 25.73
	Hourly	Group	\$ 23.90	
	Daily	Individual	\$ 76.92	\$ 76.92
883	Transportation Broker			
	Hourly	Individual	\$ 50.91	
	Daily	Individual	\$ 25.26	\$ 35.00
	Daily	Consumer specific	N/A	\$ 20.22
	Monthly	Individual	\$ 467.98	\$ 380.91
	Monthly	0-5 miles	\$ 324.10	
	Monthly	6-10 miles	\$ 390.83	
	Monthly	11-15 miles	\$ 459.34	
	Monthly	16-20 miles	\$ 594.58	
	Monthly	21+ miles	\$ 694.69	
	Monthly	Broker Contract	N/A	\$ 113,077.37
	Monthly	Road Supervisor	N/A	\$ 3,041.75
	Monthly	Out of area Tri-Counties	N/A	\$ 369.85
894	Supported Living Service Vendor Administration			
	Monthly	Individual	\$ 1,025.91	
896	Supported Living Service			
	Hourly	Individual	\$ 34.70	
	Hourly	Evaluation/Assessment	\$ 40.43	
	Hourly	Direct Support	\$ 30.08	
	Hourly	Training & Habilitation	\$ 35.45	
	Hourly	On call, on site, night staff	\$ 27.26	\$ 25.98
	Hourly	Awake evening/overnight	\$ 28.58	\$ 28.29
	Hourly	1:1 Additional Support due to surgery	N/A	\$ 28.98
	Hourly	Consumer Specific	N/A	\$ 35.00
	Hourly	Consumer Specific - IHSS Lag Period	N/A	\$ 8.12
	Hourly	Lag Period During IHSS Appeal	N/A	\$ 13.62
	Hourly	2:1 Rate	N/A	\$ 27.12

Department of Developmental Services
 2024 Statewide Median Rates
 Effective January 1, 2024
 NLACRC

SC	Unit	Modality	2024 Statewide Median Rates	2024 NLACRC Rates
	Hourly	HD - 1:2 staffing	\$ 15.19	
	Hourly	HD - 1:3 staffing	\$ 9.80	
	Hourly	Individual-Community Placement Plan	\$ 39.80	
	Hourly	Group	\$ 26.89	\$ 31.66
	Daily	Individual	\$ 526.61	
	Monthly	Individual	\$ 7,323.20	
	Monthly	Emergency assistance	\$ 32.57	
	Monthly	Assessment	\$ 632.62	\$ 534.66
	Monthly	Moving and Planning	\$ 739.81	\$ 668.32
	Monthly	Consumer Specific Court Ordered Rent	N/A	\$ 474.37
	Monthly	IHSS Differential	N/A	\$ 235.66
	Monthly	Consumer Specific	N/A	\$ 6,846.05
	Monthly	Consumer is Supported Living Service provider	N/A	\$ 7,328.76
	Monthly	Parent Coordinated Supported Living Service Wage Increase	N/A	\$ 554.46
	Monthly	Parent Coordinated Supported Living Service Program	N/A	\$ 6,809.07
	Monthly	Consumer Specific - IHSS Lag Period	N/A	\$ 194.67
	Monthly	Community Placement Plan - Moving and Planning Consumer Specific	N/A	\$ 601.49
	Mileage		\$ 0.41	

Purchase of Service Policies

<https://www.nlacrc.org/consumers-families/purchase-of-service-policies>

Common General Traditional Services for Budget Development

Below are the most common services for a child age 3 to 13:*

Instructional Services

Adaptive Skills Training
Behavioral Intervention Services (ABA)
Behavioral Health Treatment
Social Skills Training

Family Support Services

Respite
Day Care
Personal Assistance
Counseling Services
Continance Supplies (diapers)
Insurance Deductible/Copayment
Interpreter/Translation Services

This list does not have every service that you can receive or that can be funded for by NLACRC; it is to inform you about the most common services used by NLACRC consumers and families.

*NLACRC does not pay for services that have not been proven to be effective.



Below are the most common services for a child age 14 to 21:*

Instructional Services

Adaptive Skills Training
Behavioral Intervention Services
Community Integration Training
Educational Services
Independent Living Skills Training
Social Skills Training
Vocational Services

Family Support Services

Respite
Day Care
Personal Assistance Services
Counseling Services
Continance Supplies
Interpreter/Translation Services
In-Home Supportive Services

*NLACRC does not pay for services that have not been proven to be effective.



Below are the most common services for a child age 22 & over:*

Instructional Services

Adaptive Skills Training
Adult Day Services
Behavioral Intervention Services
Community Integration Training
Independent Living Skills Training
Money Management
Residential Services
Social Skills Training
Supported Living Services
Vocational Training & Supported Employment



Family Support Services

Day Care
Respite
Personal Assistance
Continence Supplies
Counseling Services

This list does not have every service that you can receive or that can be funded for by NLACRC; it is to inform you about the most common services used by NLACRC consumers and families.

*NLACRC does not pay for services that have not been proven to be effective.

Generic Resource Examples

Generic Resource examples

- [California Children's Services](#)
- [In-Home Supportive Services \(IHSS\)](#)
- [Child Care Resource Center](#)
- [Independent Living Center of Southern California](#)
- [Department of Mental Health](#)
- [L.A. County Services](#)
- [Department of Rehabilitation](#)
- [Medi-Cal](#)
- [Head Start](#)
- [Supplemental Security Income \(SSI\)](#)

<https://www.nlacrc.org/publications-resources/generic-resources>

7

NLACRC SDP Resources

<https://www.nlacrc.org/consumers-families/self-determination-program>

SDP Workbook

The SDP Workbook gives you an overview of the SDP program and process, tools that you can use through your SDP journey, and other resources that you might find useful.

Self-Determination Orientation

Orientation meetings are required for consumers who want to participate in the Self-Determination Program.

1. Live via zoom is available the 1st and 3rd (Spanish) Monday 9am to 12 pm
Click on NLACRC Calendar at nlacrc.org to register.
2. Orientation Video form is on our website under SDP. Orientation video and the self-certification form found at: <https://www.nlacrc.org/consumers-families/self-determination-program/self-determination-orientation> (SDP workbook found at <https://www.nlacrc.org/consumers-families/self-determination-program>)
3. Statewide is through SCDD available at <https://scdd.ca.gov/sdp-orientation/>

For more information visit: [Self-Determination Orientation at:](#)

<https://www.nlacrc.org/consumers-families/self-determination-program/self-determination-orientation>

Support Group:

Support Group for Self Determination Program at NLACRC

DATES:

- Every 1st Wednesday of the Month throughout 2024

TIME:

- 4:30 - 6:00PM PT

JOIN US!

Join other participants in the Self Determination Program (SDP) at NLACRC, along with people interested in moving into the SDP, to talk about challenges and successes we are experiencing in SDP at NLACRC.

We will attempt to solve problems and troubleshoot together! Join the SDP fun with Kelly and Kristianna from DVU.

Spanish Interpretation & Closed Captioning Provided.

Hosted by: Kelly Kulzer-Reyes, DVU, SDP Trainer & Kristianna Moralls, DVU, Director of SDP

Brought to you by: North LA Regional Center

Register here: <https://us02web.zoom.us/meeting/register/tZctf-iggD0uGNXxR7STmImnRuCCmJjRQ9dC#/registration>

NLACRC Independent Facilitator Round Table Monthly Meeting

ARE YOU AN
INDEPENDENT FACILITATOR
WORKING WITH
SELF- DETERMINATION PARTICIPANTS
AT NLACRC?



WE INVITE YOU TO JOIN OUR MONTHLY IF ROUND TABLE!

The purpose of this meeting is to provide IF's with information about the SDP process at NLACRC. It is a platform where IF's can collaborate and ask questions to the NLACRC, SDP team.

REGISTER HERE TO ATTEND.

2ND THURSDAY OF THE MONTH

2PM VIA ZOOM

Email: selfdetermination@nlacrc.org | Website: <https://rebrand.ly/SelfDeterminationProgram> | Phone: (818) 756-6314

NLACRC Coaching Service



NLACRC has teamed up with Independent Facilitators for Coaching! These IF's can help support consumer /family into the transition to the Self-Determination Program.

CSC to Submit to SDP Specialist:

Coaching
Program Release

Coaching
Referral Form

Financial Management Services Providers

FMS	FMS Model	Languages Spoken	Employee Burden	Consultation Requirement	Budget Limit	Current Availability	Contact Info
Acumen	PY1678 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 *317 Sole Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English & Spanish Translators available for other languages.	*SOLE-15.1%	Introductory call with new inquiries required to provide a general overview of our services including our pay schedule and pay methods as well as help answer questions the participant may have. This also ensures that their budget is one that Acumen can support	Less than \$200,000.00	Typically takes at least 60 days from the date of the initial consultation. Request introductory call required, need 1 to 2 months to process paperwork	Customer Service: (877) 211-3738 Website: http://www.acumenfis.calagent.com/ Yvette Torres/California Region yvettet@acumen2.net Direct phone number: 424-210-8810 Enrollment emails: enrollbud@acumen2.net enrollment-ca@acumen2.net
Aveanna (Premier) Aveanna (Premier) Cont.	HS1188 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 HS1189 *316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	*CoE-13.6% + 3.3% sick pay They advise consumers to go with 20% just in case.	Require a budget and draft of the spending plan to schedule a consultation	Anything above \$150,000 requires additional review and is rarely accepted; they have a "hard limit" of \$200,000.00 /yr	No "waitlist," but start dates are currently June 2023 or later.	Support Services: (866) 979-1182 Website: https://aveannasupportservices.com/services/the-self-determinationprogram/ EMAIL INBOXES: General Customer Service: ca.sdp@aveanna.com (Authorizations, AveannaCare Portal Assistance, Pay Rates, Vendor Enrollment, Expenditure Report Inquires.. etc) Spending Plans: sdp.spendingplans@aveanna.com (Renewals/Revision Inquires <u>only</u>) Invoice Submissions: sdp.invoices@aveanna.com (Invoice/Purchase Related Inquires <u>only</u>)

							<p>Referrals/Consultations: fms.info@aveanna.com (SDP New Client Transition Inquires <u>only</u>) *2024 we will be scheduling consultations</p> <p>Escalations: brianna.hernandez@aveanna.com, sidney.ross@aveanna.com, adela.gonzalez@aveanna.com</p>
Cambrian	<p>PH2373 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00</p> <p>PH2374 *316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00</p>	English, Spanish, Welsh, and Tagalog	*CoE-25% For	Can e-mail David Ellis and he will send a screening document to fill out and send back	No specific limit. Budgets over \$120,000 require review	May 2023 (provided the participant fits their screening criteria)	<p>davide@cfms1.com – new inquiries, general problems, issues pertaining to Spending Plan or POS (authorization), Goodflexi app.</p> <ol style="list-style-type: none"> christinac@cfms1.com – employee & vendor paperwork. Christina Cisneros Spanish monicam@cfms1.com – monthly statements. invoices@cfms1.com – vendor payments & invoices purchases@cfms1.com – purchase requests serenity@cfms1.com- Authorizations
GT Independence	<p>PW7949 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00</p> <p>PW8151 316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00</p> <p>PW7948 317 Sole Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00</p>	All languages are supported to assist Individuals in the language of their choice	*Co-employer- 24% ** Sole Employer- 18% (as of 7/1/2023) *includes mandatory California sick leave rate **only applicable to goods and vendor services 1% non-payroll total budget	Require a budget and draft of the spending plan to schedule a consultation	None	No "waitlist," but start dates are currently July/August 023 Give projected start but could change.	<p>Customer Service: 877.659.4500 (At 2:00pm calls will be sent to voicemail, stay online you will be connected) Website: California - GT Independence Director of State Services/New enrollment: Terrasel Jones tjones@gtindependence.com 213-200-3641 New enrollments and reenrollment Diana Perez dperez@gtindependence.com Accounting issues: carc@gtindependence.com Selvin Arevalo: sarevalo@gtindependence.com</p> <p>Main contact for NLACRC: Peter J. Centorcelli PCentorcelli@gtindependence.com</p> <p>Send documents to: carc@gtindependence.com</p> <p>Field Representatives: Angie Harker - ahareker@gtindependence.com</p>

							Emmett Jones - emjones@gtindependence.com
Essential Pay- Casa Fiscal	PL2131 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 PL2132 316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English, Spanish, Mandarin	*CoE- 22%			Only taking Bill Payer For Co Employer model-no new referrals, except existing siblings	Office phone: (833) 268-8530 Website: www.manoshomecare.com. contact@essentialpay.com Director of Operations: Lorie Mata lorie@manoshomecare.com
Mains'l	PF3917 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 * <u>For existing consumers, not available to new consumers:</u> PF3917 316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00 PF3917 317 Sole Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English Only	*CoE- 17.5% **Sol E- 16.5%	Before scheduling, an appointment the new client should have: 1) a certified budget 2) spending plan draft.		No wait list, For those who wish to enroll, schedule a one hour Meet & Greet appointment. Families who are already using our services do not need to add to our list for a sibling to join. Giving at least a month notice to get the paperwork in place would be best practice.	Office number: 866-767-4296 Website: https://www.mainsl.com/fms-ca/ Director: Jason Berquist JMBergquist@MAINSL.com new enrollments: cafms@mainsl.com Field Representatives: Amnesty Wood: aswoods@mainsl.com Christina M. Hall: CMHall@mainsl.com
RITZ FINANCIAL MANAGEME NT	PP0481 315 Bill Payer	English, Spanish and Mandarin	*22.75 %-Co Employer model	New clients-visit website to fill out an inquiry form.	\$120,000	Waitlist until June 2024 but will consider Pre-	Main office: (833) 748-9888 Website: Ritzfms.com Ritz FMS coordinator/Inquiry: Kitleng Pui

	0-4 \$230.00 5-10 \$450.00 11+ \$690.00 PP0481 *316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00			For general questions, call the main number		enrollments on case by case basis	kpui@ritzvocational.com (626)-600-4703
Action FMS	PW8618 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 PW8619 316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00 PW8620 317 Sole Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English Spanish	*CoE-25% **SoLE-17%	New clients call and leave message or fill out a <u>contact us</u> request on the website.	No budget limit	No waitlist	Main office: (310) 867-8882 Website: actionfms.com Email: contact@actionfms.com Or a@actionfms.com
SequoiaSD, Inc.	PM4667 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 PM4668 316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00 PM4669 317 Sole Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English Spanish Translation available for other languages	*CoE-22.5% **SoLE-21.64%	Must have an approved budget. Email: sequoiaenrollment@sequoiasd.com or info@sequoiasd.com you can add the approved budget or inform if they have approved budget	\$250,000	No waitlist	Website: sequoiasd.com Fill out contact information on website to request a call back from a representative.
FMS Pay LLC	PY2892 315 Bill Payer	English Spanish	No employ	Complete intake packet found on the	No budget limit	Waitlist until June 2024	Phone: (858) 281-5910 Website: www.myfmspay.com

	0-4 \$230.00 5-10 \$450.00 11+ \$690.00	Translation available for other languages	ee burden	website, final spending plan signed and authorizations to start services.			On the 4th Monday of every month, offer provider information session- answer any SDP questions.
FACT- Financial Management	PW8172 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 PW8173 316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00 PW8174 317 Sole Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English	*CoE-20% **SoIE-20%	All Spending plans must be, evaluated and approved before enrollment. Consultations are required for spending plans over 300l, and spending plans with unique purchase requests	No budget limit	No waitlist, starting to take clients March 1, 2024.	<p>New FMS requests, Spending plan, Monthly statement questions, POS from RC's, vendor packets to Jessica.burnett@factfamily.org</p> <p>Invoices, payments inquiries and all update forms to FMSbilling@factfamily.org</p> <p>Checks, reimbursements, Credit Cards Payments request to FMSbilling@factfamily.org</p> <p>Administrative office (310) 475-9620 ext 298</p>
ACE	PW8672 315 Bill Payer 0-4 \$230.00 5-10 \$450.00 11+ \$690.00 PW8689 316 Co Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00 PW8674 **317 Sole Employer 0-4 \$380.00 5-10 \$600.00 11+ \$840.00	English, Farsi	*CoE-20% **SoIE-15%	Free consultation available to prospective clients	Free consultation available to prospective clients Strive to maintain an Annual Budget Average of \$120,000	No waitlist	<ul style="list-style-type: none"> ● Contact Info: <ul style="list-style-type: none"> ○ Phone: 833-4-ACE FMS (833-422-3367), Option 1 ○ E-mail: info@acefms.com ○ Web: Http://AceFMS.com

Rates for Participants Whose Preferred Language is Not English

FMS Model	Total Number of Employee/Providers in Spending Plan*		
	0-4	5-10	11+
Bill Payer	\$255	\$495	\$760
Co-Employer	\$420	\$660	\$925
Sole Employer	\$420	\$660	\$925

* Total number of employees/providers/recurring payments and does not include number of single purchases of goods listed on spending plan. See Frequently Asked Questions on the Department of Developmental Services' SDP website (www.dds.ca.gov/sdp) for additional information.

****FMS as Bill Payer:** (also known as the Fiscal Agent model) A participant may choose this model of FMS provider when goods or services are purchased from a business. The FMS providing services in this capacity writes checks and pays for goods and services listed in the IPP. No employer/employee relationship exists between the FMS, the service provider, or the participant. The business is responsible to provide the items or workers and the FMS provider writes the check for the goods or services provided. The business maintains the employer/employee relationship with any workers and therefore is responsible for all applicable employment laws and taxes and to obtain appropriate insurances (i.e., worker's compensation).

Participant and FMS as Co-Employer: A participant may choose this model if they want to share some of the employer roles and responsibilities with an FMS. While the FMS provider in this model is the employer of record, the participant maintains the ability to hire and terminate employees with input from the FMS provider. The FMS provider maintains the primary employer liability and required insurances. The FMS also assists by verifying provider qualifications and processing payroll.

Participant as Sole Employer: (also known as the Fiscal/Employer Agent) A participant may choose this model if they want to be the direct employer of those providing services. The FMS providing services in this model assists the participant to abide by all applicable employment laws, verifies provider qualifications and processes payroll. **The participant is required to obtain any necessary insurances related to employment (e.g., worker's compensation).**

Consumer Guide

<https://www.nlacrc.org/publications-resources/publications/guide-for-consumers-and-families>

NLACRC Requests of IF to Improve Process

- An executive summary of the PCP would help the service coordinators determine unmet needs and goals.