

**Request for Proposals to Self-Determination Local Advisory Committee of RCEB  
Project: SDP Outreach and Educational Fair Targeted to African-American/Black Community  
Application Questions**

Please respond thoroughly to the questions below and explain why your skills and experience would be of great assistance to the SDP.

**General Questions**

Name of Organization or Individual:

Name of Contact Person:

Email of Contact Person:

Phone number of Contact Person:

Website of Business or Organization:

Street Address of Business or Organization:

Is this an individual contractor, nonprofit organization, partnership or corporation?

What percentage of the ownership of this business or of the total number of members of the Board of Directors are:

Persons with disabilities?

Latinx or Latino or Hispanic?

Asian or Asian-American?

Black or African-American?

White or Anglo?

Another racial identity?

What is the experience of your business with the Self-Determination Program?

What is your interest in the Self-Determination Program administered through RCEB?

What is your experience working with individuals with developmental disabilities?

What is your experience working with individuals with developmental disabilities from the African-American/Black community?

What is your experience with person-centered practices?

What is your experience using plain language practices?

**Questions Related to Specific Project – SDP Outreach Fair Targeted to African-American/Black Community**

**In addition to responding to the general application questions above, please include responses to these questions:**

Describe how you plan to organize and do outreach for the fair. Please include the number of attendees you would project and the number of co-sponsors, workshops, speakers, information tables, etc.

What experience and skills make you and your business uniquely qualified to carry out this project?

List the qualifications for the individuals who would implement this project, including the role each would play. Include their experience working in the African-American/Black developmental disabilities community in the East Bay.

What is your anticipated timeline for completing this particular project? (All projects must be completed and invoiced by March 18, 2025.)

**Please also submit:**

- a line-item budget showing how you will use the funds.
- a resume for each person who would provide any contact with participants/families
- 3 references, including representatives from past clients or organizations in the African-American/ Black community with whom you have done collaborative projects in the past. (Please do not submit names of any members of our Self-Determination Local Advisory Committee as your references.)
- any other information that directly explains your proposal.

Thank you for your interest in this project and the Self-Determination Program!

**Please submit responses to the above questions and all requested documents in one email message to: [selfdetermination@rceb.org](mailto:selfdetermination@rceb.org) with subject line “Application for Targeted African-American/Black SDP Outreach and Educational Fair” by October 25, 2024. Allowable formats are PDF, Word and Excel. Please do not include photos or graphics in your documents except for your letterhead.**

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