



## SELF-DETERMINATION LOCAL ADVISORY COMMITTEE MINUTES

Approved 9/9/2024

**Date:** Monday, June 3, 2024

**Start Time:** 7:00 pm **End Time:** 8:00 pm

**Location of This Meeting:** Zoom- no physical meeting location

**Location of the Next Meeting:** Zoom-no physical meeting location

---

### **ATTENDEES:**

**Committee Members Present:** Irene Litherland, Vi Ibarra, Dianne Millner, Arthur Lipscomb, Jocelyn Manalac, Pamela Baird, Lorena Gomez, Pei Wang

**Committee Members Absent:** Morena Grimaldi

**Committee Administrative Assistant:**

**RCEB Staff Present:** Lisa Kleinbub, Ronke Sodipo, Jenifer Castañeda

**SCDD Staff Present:** Sheraden Nicholau

**Guests:** Aarthy Desikan, Ana-O, Carleene, Chris Aguire - DDS, Dominika, Helen Reese, Joyce Butz, Christine Kantor, Marissa Shaw, Meena, Nora Terranova, Shari, Sonia Chen, Sonia Morales, Teresa Genel, Venita, Veronica Poon, Will Sanford

### **Agenda Item: Welcome, Roll Call to Establish Quorum**

Pamela welcomed committee members and guests. Roll call of committee members was taken. The meeting was recorded for Sam to take the minutes. Vi monitored the chat. The meeting was interpreted into Spanish by Giovanna Wormsbecker.

### **Agenda Item: Consent to the Minutes from April and May 2024**

Minutes for April and May are in progress.

### **Agenda Item: Committee Roles and Needs**

Pamela suggested a rotation system for committee roles to ensure better distribution of workload. Vi, Irene, and Dianne confirmed their continued roles, with Vi serving as regional liaison, Dianne as long-term representative to the website committee, and Dianne on both the website and outreach committees. Pamela clarified the ad-hoc nature of the membership lead role, currently held by Arthur with support from Ronke.

The committee discussed Arthur's role as documents manager for upcoming meetings. Pei offered to monitor the chat and co-facilitate future meetings. Jocelyn will facilitate the July meeting.

### **Agenda Item: Outreach Project and Member Committee Survey**

Dianne reported on the outreach project she is working on with Irene. The committee approved working with two contractors to do interviews and make recommendations to two underserved groups within SDP: the Latinx and

African American communities. From there, a survey was sent out to committee members. Top priorities were improving general SDP protocols to reduce delays, developing outreach strategies to reach underrepresented groups, and creating literature to explain SDP to community vendors. Irene, Vi, and Ronke discussed the prioritization of tasks from survey question 2. Vi recommended focusing on one task at a time, preferring the top priority of developing strategies to reach Latinx and Black communities. Ronke suggested the Regional Center could work on improving protocols and reducing delays, collaborating with the committee. Irene proposed adopting the priorities with the understanding of tackling one at a time, potentially starting with outreach strategies. The committee also considered outsourcing tasks like outreach with trusted community sources and holding an event targeted at Latinx and Black communities to third-party contractors, as funding is available. Ultimately, the committee agreed to adopt the priorities and make recommendations on the most feasible task to pursue first.

Jocelyn proposed a new approach for school parent groups to enhance their focus and effectiveness. The idea was to have each group elect a single representative to liaise with the Regional Center, thereby streamlining communication and decision-making. Dianne and Vi supported this idea, combining it with another suggestion to incorporate existing information into new conferences or fairs as a more effective outreach strategy. The group agreed to adopt these ideas as priorities, with the Outreach Committee tasked to implement them. Additionally, Arthur raised concerns about standard support for SDP for Latinx and Black communities and the need for better onboarding and training for case managers at RCEB. Lisa and Ronke confirmed that SDP is part of the onboarding process and that efforts are underway to ensure all case managers are up to speed with the latest developments.

Paula, Dianne, and Irene discussed the need for bilingual workshops on financial literacy and understanding SDP reports. Sonia raised a question about the generalization of the term "improvement of the general process steps" in relation to reducing delays and budget creation, to which Dianne clarified that the intention was to guide the Outreach Committee's priorities. A representative from Aveanna Healthcare suggested an SDP Resource Fair for the African American community, which Dianne agreed would be a great idea for next year.

M/S/C            "The committee moves to approve adopting priorities as submitted" [Litherland/Lipscomb] Passed unanimously.

#### **Agenda Item: Public Comments on Successes and Concerns with SDP**

A question was asked about progress of the membership committee, which was set to conduct interviews for two open positions. Sheraden reported that the committee was seeking to improve representation from Contra Costa County and self-advocates, without setting a specific target for new members. She invited updates on the interview outcomes at the next meeting.

Helen shared a success story of a client's smooth transition into their second year with the support of the team.

Rosie from the Independent Facilitator Training Academy presented an animated video series on self-determination in multiple languages for the team's review.

#### **Agenda Item: Update from Regional Center**

Jenifer informed the committee about three new directives issued in April that might affect spending plans. She clarified the updated billing requirements for providers billing at rates other than hourly and monthly, which would take effect from July 1st. She also discussed a directive that altered the employer burden percentage for FMS, effective from August 1st, and the potential need for participants to update their plans to reflect any changes. Jenifer emphasized the importance of proactive communication with FMS about provider agreements and confirmed that case managers would play an important role in communicating these changes to SDP families.

Jenifer clarified the impact of new directives on the end dates of existing Purchases of Services (POSs). She explained that if an SDP year ends before the directives take effect, no changes are needed. She also emphasized the importance of updating spending plans with new rates and percentages. Will suggested that adjustments to spending plans within the same service code should be simple, while more significant changes might require greater scrutiny. Sheraden proposed that the committee could recommend DDS create plain language versions of directives for better distribution to people served in the SDP.

**Agenda Item: Future Agenda Items**

**Agenda Item: Public Comment on Items Not on the Agenda**

Irene questioned if an IPP needs to happen by August if one has a change in rates. Jenifer responded the IPP can occur after August if there are no changes to the rate

2024 Meetings
July 1
<del>August 5</del>
September 9
October 7
November 6
December 4