



Request for Proposal

From Self-Determination Local Advisory Committee for RCEB

Issued July 5, 2023

Deadline for submission: July 31, 2023

Project: F- Post Transition Webinars

Background:

Regional Center of the East Bay (RCEB) is a private non-profit organization under contract with the California Department of Developmental Services (DDS). RCEB is part of a statewide network of 21 Regional Centers responsible for the coordination and development of services to meet the needs of people with intellectual disabilities in Alameda and Contra Costa Counties.

Self-Determination Local Advisory Committees (SDLAC's) were established by law to provide oversight of the Self-Determination Program (SDP) and make recommendations for improvement to each local regional center and the Department of Developmental Services. The SDLAC members have been chosen jointly by the State Council on Developmental Disabilities, Bay Area Office, and the Regional Center of the East Bay. The Advisory Committee provides consumers and families a voice in developing and implementing SDP. Periodically, funds are granted by the Department of Developmental Services (DDS) to the SDLAC's and Regional Centers to support the implementation of the SDP. The SDLAC for RCEB has prioritized the needs in the local area for the use of the provision of funds, and is seeking proposals from interested parties to carry out one or more of the projects which the committee wishes to fund. Applicants outside of the Bay Area may apply. Applicants with disabilities and/or diverse backgrounds are encouraged to apply.

Timeline for Project F - Post Transition Webinars:

- Applications must be submitted by July 31, 2023
- Applications will be reviewed in August.
- Notification will be made by September 1, 2023
- Projects will begin immediately, and must be completed by January 31, 2024.

Project: F- Post Transition Webinars

Total Maximum Available: \$10,000

Project Description:

The Self-Determination Local Advisory Committee of RCEB is seeking applications to increase support for SDP participants as they go through their first year and transition into subsequent years. This project is to design, host and execute at least 4 different virtual seminars with professionals presenting topics of interest to post-transition SDP participants and families. Attendees may also include IF's, RCEB staff and other interested professionals. Two presentations should be provided in English, and two presentations should be provided in Spanish. Contractor will have flexibility to determine specific topics of the webinars, in conjunction with the Local Advisory Committee. Topics may include:

- Creative ways to provide support for your loved ones
- How to navigate through the regional center system for the annual renewal, including adjustment for rate increases
- How to adjust the budget when there is unmet need and change of circumstances in the middle and/or end of the spending period
- How to understand and complete various forms, such as spending plan form and budget calculation tool

Application Instructions:

Submit responses to the following questions and requested documents in one email message to Selfdetermination@rceb.org and copy to Jcastaneda@rceb.org with the subject line "SDLAC Application for Project: F- Post Transition Webinars" by July 31, 2023.

Allowable formats are PDF, Word and Excel. Please do not include photos or graphics in your documents except for your letterhead.

**Request for Proposals to Self-Determination Local Advisory Committee of RCEB
Project: F- Post Transition Webinars**

Application Questions

| | |
|---|--|
| Name of Organization or Individual | |
| Name of Contact Person | |
| Email of Contact Person | |
| Phone number of Contact Person | |
| Website of Business or Organization | |
| Street Address of Business or Organization | |
| Is this an individual contractor, nonprofit organization, partnership or corporation? | |

What percentage of the ownership of this business or of the total number of members of the Board of Directors are:

| | |
|------------------------------|--|
| Persons with disabilities | |
| Latinx or Latino or Hispanic | |
| Asian or Asian-American | |
| Black or African-American | |
| White or Caucasian | |
| Another racial identity | |

What is your personal or professional experience with self-determination?

Describe how you plan to carry out this project, including timeline for completion.

How do you plan to provide this service/project specifically to the underserved Latino and Black I/DD communities?

What experience and skills make your organization or business uniquely qualified to carry out this project?

List the key qualifications for the individuals who would implement this project, including the role each would play. Add more lines if necessary. Key qualifications may include professional credentials, training, community connections, soft skills, commitment, etc.

| Name | Up to 5 Key Qualifications | Role |
|------|----------------------------|------|
| | | |
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In addition to responses to the above questions, please also submit:

- a line-item budget showing how you will use the funds, including the specific costs associated with each activity
- any other information that directly explains your proposal

Thank you for your interest in this project and the Self-Determination Program!