



## SELF-DETERMINATION LOCAL ADVISORY COMMITTEE MINUTES

**Date:** Monday, July 10, 2023

**Start Time:** 7:00 pm **End Time:** 8:30 pm

**Location of This Meeting:** Zoom- no physical meeting location

**Location of the Next Meeting:** Zoom-no physical meeting location

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### **ATTENDEES:**

**Committee Members Present:** Chair Irene Litherland, Melissa Crisp-Cooper, Vi Ibarra, Dianne Millner, Arthur Lipscomb, Jocelyn Manalac

**Committee Members Absent:** Pamela Baird, Morena Grimaldi, Pei Wang

**Committee Administrative Assistant:** Sam Coston

**RCEB Staff Present:** Lisa Kleinbub, Ronke Sodipo, Jenifer Castaneda, Lindsay Meninger

**SCDD Staff Present:** Sheraden Nicholau

**Guests:** Patricia Albeño, Ava Dhaliwal, Helen Reese, Diego Olmedo, Jefferey Wallace, Lilian Piruzan Ansari, Norma Gonzalez, Paula Senigar, Wandra Boyd, Will Sanford, Sonia Morales, Sophia Agafonow, Yogitha Mudi, Lisa, Giovanna Wormsbecker, Lizbeth Juarez.

### **Agenda Item: Welcome, Chat Monitor and Introductions**

Committee members and guests all introduced themselves. Lillian monitored the chat. Sam recorded the minutes. The meeting was interpreted into Spanish by Giovanna Wormsbecker.

### **Agenda Item: Consent to the Minutes from June 5, 2023**

M/S/C "The committee moves to approve the June 5, 2023 minutes as submitted." Minutes passed unanimously. [Ibarra/Millner].

### **Agenda Item: Report from Chairperson**

Irene reported that new appointments for committee members are close. Several interviews have taken place. As mentioned previously, Irene will be stepping down as chairperson after August. A survey was sent out to committee members regarding the areas of work of the chairperson to collect information on member availability to cover them. After August, there will be a period of four months during which there won't be an official chairperson and duties will be divided between committee members. More information is coming next month. Irene also discussed ways to restructure the agenda, including a separate agenda item for sharing "successes and areas of concern" with SDP. This will be before the RCEB report so that there will be separate discussions about each.

### **Agenda Item: Update from Regional Center**

Jenifer provided an update on SDP enrollments. 10 individuals were enrolled in June, with 7 in July. There are 125 participants in subsequent years. 93 in year 2, 29 in year 3 and 3 in year 4. 3 participants unenrolled in SDP because of difficulty getting services paid by the FMS and because social rec has been reinstated in traditional services. There have been 200 completed enrollments in SDP. Orientations are every Thursday, alternating weekly in English and Spanish languages. The Family Cost Participation Program was reinstated on July 1st. RCEB is still calculating budgets without family cost participation at this time. Pre-Enrollment Supports have been extended to 12/31/23.

#### **Agenda Item: Update on Statewide Self-Determination Advisory Committee**

Vi attended the Statewide Self-Determination Committee meeting in June. One of the topics discussed included a reporting tool, which would be used bimonthly to collect data from local advisory committees. The committee does not have access to all of the information needed for the reporting tool so data would have to come from RCEB. Vi suggested tracking disenrollments in order to add to the data collected. It was announced at the statewide meeting that those advisory committee members who have been appointed by the State Council will receive a letter regarding a professional conduct policy. It is an important but routine communication. Another point of discussion was having a best practices platform to highlight the work of advisory committees throughout the state. Vi mentioned submitting the SDP brochure in various languages. Irene also mentioned including the guidepost documents for SDP, as well as the links to Independent Facilitator trainings on YouTube.

#### **Agenda Item: Update on Requests for Proposals for Projects to be Funded with Year 3 DDS Funds**

Irene shared that Pei and Vi streamlined the Request For Proposals (RFP) process, making them more concise. They also finalized the RFP's from our work groups. The RFP's are now posted on the RCEB website. Projects are listed in an A-F format. Project A is regarding an SDP tracking platform; Project B is for joint RCEB and FMS presentations for trained Independent Facilitators; Project C involves updating and promoting the Independent Facilitator training; Project D is promoting SDP to underserved communities; Project E is SDP information sheets; and Project F is post-transition webinars. Applications need to be submitted by the end of July. Review of RFP's will be in August. Applicants will be reviewed in August with final selection made by September 1<sup>st</sup>. Work can begin when a service agreement is complete. Work must be done by the end of January. Lisa noted that RFP's are posted in the information section of the RCEB website, in addition to the page for providers. Besides having the RFP's posted by RCEB, they also need to be more widely distributed. Vi will send out RFP's to Contra Costa DD Council, as well as Alameda County's DD Council. Lillian will distribute to the Family Resource Network in Alameda County. RCEB will distribute to their list of independent facilitators. Other ideas were to distribute to the Independent Facilitator Network.

#### **Agenda Item: Updates on Use of Funds from DDS, Years 1 & 2**

The SDP brochure is posted on the RCEB website and being distributed in English and other threshold languages. Work on the Bay Area SDP Website continues. Sam continues work on the newsletter, with plans for interviewing, which include a dedication to former committee member Neil Jacobson.

#### **Agenda Item: Public Comment on Items Not in Agenda; Announcements**

Comments were expressed about the frustration of working with Independent Facilitators when entering SDP. Irene mentioned developing a way to track issues that are brought up to the committee. Jenifer wondered if the ombudspersons' office would have information for tracking such issues. Sheraden mentioned that the State Council submitted a required report on the implementation of SDP statewide to the CA legislature. The report will be made accessible and posted online. Vi suggested inviting Susie from the Statewide Self-Determination committee to share data with this committee. Irene mentioned the possibility of another survey to aide in tracking issues and/or comments.

**Agenda Item: Input on Future**  
Follow up on committee  
for our DDS-funded projects.

<b>2023 Meetings</b>
August 7
September 11
October 2
November 6
December 4

**Agenda Items**  
leadership division among members and applications