



**SELF-DETERMINATION LOCAL ADVISORY  
COMMITTEE MINUTES**

Approved 3/7/2022

**Date:** Monday, February 7, 2022

**Start Time:** 7:00 pm **End Time:** 8:30 pm

**Location of This Meeting:** Zoom- no physical meeting location

**Location of the Next Meeting:** Zoom-no physical meeting location

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**ATTENDEES:**

**Committee Members Present:** Co-Chair Irene Litherland, Co-Chair Melissa Crisp-Cooper, Vi Ibarra, Arthur Lipscomb, Jocelyn Manalac, Dianne Millner, Morena Grimaldi, Pamela Baird, Neil Jacobson, Sandra Coss

**Committee Members Absent:** Pei Wang

**Committee Administrative Assistant:** Sam Coston

**RCEB Staff Present:** Lisa Kleinbub, Ronke Sodipo, Jenifer Castaneda

**SCDD Staff Present:** Sheraden Nicholau

**Guests:** Will Sanford, Melissa Robinson, Martha Knobler, Karl Knobler, Nina Spiegleman, Veronica Poon, Peter Kangas, Erika Gonzales, Helen Reese, Sabrina Kappe Ramos, Wandra Boyd, Sabrina Jean, Christine Kantor, David Washington, Jessica Walters, Anne Chen, Kate Howard, Julissa Ilizaliturri, Molly Kennedy, Christine Ibia, Lucy Navarro, Paula Senigar, Teresa M., Yilong

**Agenda Item: Welcome, Chat Monitor and Introductions**

Committee members and guests all introduced themselves. Sandra monitored the chat. Sam recorded the minutes.

**Agenda Item: Consent to the Minutes**

M/S/C "The committee moves to approve the January 10, 2022 minutes as submitted" [Lipscomb/Coss]  
Minutes passed with one abstention.

**Agenda Item: Reports from Co-Chairpersons**

Melissa shared that she will attend the statewide Self Determination meeting on February 15. She elaborated that she will be stepping down as Co-Chair after the SDLAC meeting in April. Committee members interested in being Co-Chair were asked to submit their name. Irene asked the committee to think about barriers and other topics that could be discussed at the statewide Self Determination meeting. She also mentioned the new Small Group Workshops, 15 of which will be in Spanish; the workshops will be 2 hours in length with 2-5 participants. There will be 78 workshops given by our coaches by March 25. Sam mentioned the tasks he is working on: the survey for the Person-Centered Plan as well as a newsletter.

**Agenda Item: Update from Regional Center**

As of the end of January, Jenifer stated there were a total of 62 transitions into SDP. She gave an update on January and February orientation dates; next orientation date is February 10. Additional dates will be announced soon. Invitations for the Small Group workshops sent to over 400 participants.

### **Agenda Item: Update on DDS Directive on Spending Plan**

Lisa shared information on the recent DDS directives. The information included guidance on individual budgets and the budget tool, as well as updates to the FAQs about spending plans. An additional directive has been issued on goods and services.

### **Agenda Item: Update on Use of Funds from DDS – Year 1**

**Small Group Workshops:** Irene shared that there are 78 workshops planned with coaches.

**Collaborative SDP Website:** Neil mentioned that the website committee is meeting twice per month. A job description has been drafted and there will be a meeting with SDAC Chair regarding requirements. A contractor will be hired by March 31.

**Independent Facilitator Training Recording:** Irene stated that the Vietnamese translation of the Independent Facilitator training will be completed by the end of the month.

**Person-Centered Plan Facilitation Training:** Sam shared that surveys have been completed (six thus far) by individuals who participated in the training. He is drafting a summary of facilitators who are able to provide services.

**Newsletter:** Sam elaborated on the newsletter, which will feature interviews from those in the SDP. He mentioned conducting two interviews, gathering thoughts on everyone's process within SDP.

### **Agenda Item: Update on Use of Funds from DDS – Year 2**

**Post Transition Support Groups:** The service agreements for Post-Transition Support Groups are being negotiated.

**Advanced Independent Facilitator Training or Mentorship:** The RFP selection process for the Advanced Independent Facilitator Training or Mentorship program is still in progress.

**Short-Term Coaching:** Applications were received in January and are currently under review.

### **Agenda Item: Public Comment and Announcements**

There was a discussion of Case Managers not having a clear understanding of all the steps involved in SDP. Sabrina suggested that the Case Managers be provided an information packet regarding SDP. Irene raised a question as to whether there are already written instructions for Case Managers to refer to. Jocelyn relayed that Case Managers do not seem to be encouraging participation in the SDP. Ronke followed up by suggesting that the SDLAC target individuals to gather interest into who might benefit most from the SDP. Neil brought up the idea to have a task force or consultant work with DDS and Regional Center management to design ways to streamline the SDP process while complying with all directives.

### **Agenda Item: Input on Future Agenda Items**

Future agenda items that were discussed included sending questions to Melissa or Irene for the statewide SDP meeting on February 15.

<b>2022 Meetings</b>
March 7
April 4
May 2
June 6
July 11
August 1
September 12
October 3
November 7
December 5