



**SELF-DETERMINATION LOCAL ADVISORY
COMMITTEE MINUTES
Approved 8/2/2021**

Date: Monday, July 12, 2021

Start Time: 7:00 pm **End Time:** 8:30 pm

Location of This Meeting: Zoom- no physical meeting location

Location of the Next Meeting: Zoom-no physical meeting location

ATTENDEES:

Committee Members Present: Co-Chair Irene Litherland, Co-Chair Melissa Crisp-Cooper, Vi Ibarra, Arthur Lipscomb, Dianne Millner, Neil Jacobsen, Jocelyn Manalac, Morena Grimaldi, Pamela Baird.

Committee Members Absent: Sandra Coss, Pei Wang

RCEB Staff Present: Jenifer Castaneda, Lisa Kleinbub, Ronke Sodipo

SCDD Staff Present: Sheraden Nicholau

Guests: Will Sanford, Peter Kangas, Melissa Robinson, Paula Senigar, Mark Polit, Veronica Poon, Lilian Ansari, Monica Zamora, Xiao-Ying Meng, Katie Ramirez, Brandi Auble, Sofia, Anne Chen, Dr. Michelle Hernandez, Al Zamora, Norma Gonzales, Brandy Decker, Helen Reese, Martha, Lulu Aguilar, Bellem, Yvette, Susy B.

Agenda Item: Welcome, Designate Minutes Taker, Chat Monitor and Introductions

Committee members and guests all introduced themselves. Vi volunteered to take minutes.

Agenda Item: Review Purposes of Committee and This Meeting

Melissa stated the purpose of this meeting is to make progress toward full implementation of SDP and requested the audience and members to limit comments in chat. Prior to tonight's meeting, there was an open SDP information session and question and answer session where community members were able to learn more about SDP and ask specific questions. More of those sessions will be held.

Agenda Item: Consent to the Minutes

M/S/C "The committee moves to approve the June 7, 2021 minutes as submitted"
[Lipscomb/Ibarra] Passed unanimously.

Agenda Item: Reports from Co-Chairpersons

Melissa reported on the information session which was held prior to this meeting. It was well attended, and she thanked those helped to make it possible. Irene commented on the document entitled "SDP: An Exploration" in the meeting packet. This one-page documents highlights some of the Strengths, Considerations, Opportunities and Supports to consider when deciding to pursue SDP.

Melissa reported on the June 22 Statewide Advisory Committee meeting with a couple of highlights being the importance of the person-centered plan, and the need of clients and families to be able to connect with and share information with other families and participants.

Irene shared that one local advisory committee had decided to allocate their first year DDS funding to 'fast-track' selectees to the program within one month. It was unknown how many people were successfully transitioned thru that effort.

Agenda Item: Update from Regional Center: see summary report attached. Up to this point, monthly Regional Center reports have included data on the individuals DDS had selected for the first phase of the program. Beginning next month, the report will track all those transitioning to SDP. Jenifer also shared that the RCEB website now includes a "resources hub" which can be found at <https://www.rceb.org/resources/self-determination/>. Orientations are currently being held weekly on Thursdays, offered in the morning and in the evening, alternating between Spanish and English. Individuals must remain for the entire meeting to be considered as having attended an orientation.

A question was asked regarding the DDS directive stating that FMS fees are not to be paid out of a client's budget starting Oct 1, 2020. This directive has continued to be extended by 30 days each month and has currently been extended to August 16, 2021. The regional center is reaching out to case managers to make them aware of this. Some participants will wait to see how long the fee will be waived before taking action to have the funds added to their budget. RCEB will share that directive with all current SDP participants.

Regional Center will continue outreach to all selectees to advise them of the one-on-one coaching resource available. The committee will decide next month if we want to re-allocate those unused funds to other coaching efforts.

Agenda Item: Update on Transition Process Guideposts Work Group

The guidepost document is almost ready to share. They are working on final edits to make it clear and most useful.

Agenda Item: Update on Use of Funds from DDS, Year 1

- a. **Contracts Update:** Helping Hands East Bay will translate IF training and handouts into Vietnamese and provide voice-over translation of the presentation.

- b. **Person-Centered Plan Facilitation update:** PCP facilitation training will be offered October 28, 29 and 30, led by Cheryl Ryan Chan.
- c. **Coaching Update:** No new coaching clients began last month.
- d. **Recording IF Training Update:** English and Spanish are complete but have not yet been posted. We hope to have the Cantonese complete at the time they are posted, which will then be followed by Vietnamese.

Agenda Item: Interview with One Coach

Katie Ramirez shared her feedback on her experience with coaching clients to date. She has worked with 9 clients, 8 are Spanish speaking and one is English speaking. Three of these clients have completed their transition. She shared that families need a lot of sessions. About half of them only have information that they learned from the orientation, with no additional knowledge of SDP. People are very hesitant to transition until they can get the help they need to be comfortable. The experience also varies by case manager. Some families are finding that their case manager is hesitant to move forward without involving Jenifer. With Jenifer being only one person trying to support many clients and case managers, this is causing timelines to be extended. In addition, Spanish-speaking participants and families are finding it difficult to locate Spanish-speaking independent facilitators. They are also having difficulty interviewing potential providers.

Agenda Item: Update on Use of Funds from DDS, Year 2

The ad for an administrative assistant is being posted. Interpretation and translation are currently being funded. Translation was provided for the information session earlier this evening as well as for this meeting. There are two Request for Proposals workgroups currently meeting: post transition support group and advanced IF training. These workgroups are creating RFP documents for each funded projects. A third workgroup for coaching will be added later.

Agenda Item: Input on Future Agenda Items

Review case manager familiarity and training around SDP.

Agenda Item: Public Comment and Announcements

The Office of Clients’ Rights Advocacy shared information on the “Your Voice, Your Choice” conference.

2021 Meetings
August 2
September 13
October 4
November 1
December 6



SELF DETERMINATION PROGRAM

Total Participants Successfully Transitioned into SDP:

40 (100% DDS Selectees)

Updates:

- This report will no longer report specifically on SDP DDS selectees from July 2021 forward.
- 024 funds are accessible by any participant for the time being, until further direction is provided by DDS.
- No further updates at this time from DDS
- RCEB has a “Resource Hub” on website which includes (but not limited to):
 - SDP Service Codes
 - SDP Service Code Definitions
 - RCEB Spending Plan template & example
 - SDP Orientation (registration and attendance still required)
 - FMS Agencies and rates
 - Hiring Service Providers (questions to ask and not ask when hiring service providers such as FMS, IF, general providers)
 - “How Spending Plan Changes Work”

*Orientations:

Orientations began 6/24/2021, available to be attended by any RCEB client over the age of 3. Since 6/24/2021, RCEB has had approximately 150 people who have completed Orientations.

- Orientations are every Thursday in July 2021 (registration required, on website)
 - Registrations are reviewed after Orientations for attendance and duration.
- After Orientation has been confirmed, an Expenditure Report is generated for the most recent 12 months period and a meeting is scheduled to discuss report.

Queued to Transition

- 4 SDP DDS Selectees slated to transition August 2021
- Several families have expressed interest in transitioning in August 2021 since the rollout 7/1/2021. RCEB is exploring these transitions sensibly to ensure no gap in services for the switch in service delivery model.