



Supports and Services Committee Minutes.

Date: 4/26/2021
Start Time: 5:30 pm **End Time:** 6:45 pm
Location of This Meeting: Virtual

ATTENDEES:

RCEB Staff: Lisa Kleinbub, Chris Hansen, Ronke Sodipo, Elivia Rodrigues, Mary Dugan

Members: Kathy Hebert, Lilian Ansari, Morena Grimaldi, Caroline Ortiz, Frank Paré, Sister Mary-Grace Puchac

Guests: Sheraden Nicholau, Arthur Lipscomb

Ronke presented Version 2.0 of the school age services bifold including edits suggested by Frank and Lilian. Also presented the accompanying information sheets.

Some questions that arose were the following:

- The Lanterman Act states RC provides educational advocacy, yet many RC case managers do not have the knowledge to provide extensive educational advocacy. How do we include this in our brochure? We may consider including an additional document describing what educational advocacy through RCEB looks like.
- Transportation is included in the Lanterman Act. Though this is only exceptionally provided for school aged consumers. Do we still include this in our bifold? Do we include and mention only in rare situations?
- Ronke and team would like feedback on how to make the document more accessible. Is the literacy level right?
- Next action on the timeline is to present the document to the other members of the board and to ask for feedback. Lilian will send documents to board members and ask for a response by May 10th. Then we can form the family focus group and ask for edits and feedback.

- We are on course with timelines for the first bifold. This is the first phase of a larger project towards a comprehensive catalog.
- Lisa will look into getting a proposal from the printers and will get a proposal before the end of this fiscal year.
- The family editors will consist of 12 families, via zoom and facilitated by Lilian. Families will come from Lisa and other board members. Lilian will then present a summary to Ronke and staff. Michi may be able to help with note taking.
- Colors will be chosen, keeping in mind we will most likely make photocopies of the bifold for distribution.
- Arthur Lipscomb mentioned it would be very helpful and does a long way for case managers to attend IEP meetings as an additional support person. He often gets calls from case managers for support. Elvia also confirmed supporting families during IEP meetings is an important part of what case managers do for families who need it. Elvia is also working with SELPAs to update the MOUs to reflect RCEB will provide support during IEP meetings.
- Sister Mary-Grace Puchac mentioned family input would be very useful to make the tone of the document more user friendly.

Next committee meeting will be June 28th.