



## Supports and Services Committee Minutes

**Date:** 11/23/2020  
**Start Time:** 5:30 pm      **End Time:** 6:45 pm  
**Location of This Meeting:** Virtual

**ATTENDEES:**

**RCEB Staff:** Lisa Kleinbub, Chris Hansen, Ronke Sodipo

**Members:** Lilian Ansari, Morena Grimaldi, Frank Paré, Sister Mary Grace, Linda Stevens.

**Guests:**

**Lisa** -Last year DDS was supposed to provide a guide for families. Concerned that services were not consistent across all RC's.

Development of a pamphlet was put on the performance contract for the next year. Dec 2021 may be a realistic date of completion.

In terms of collaborating with other RCs, it's always fine to do so.

Videos from Lanterman are very user friendly. Intended for individuals that are not able to read at a high literacy level.

Would be helpful to present any materials to a focus group.

Ronke and Lisa would have to come up with a work plan.

**Ronke**- Discussed the guides for services. Looked at Alta, Harbor, Orange County and Far Northern Regional Centers.

Information on transitions is likely the most important to focus on.

21000 individuals served by RCEB.

RCEB has a trainer that works on the different materials. Often it's a team effort, depending on the department.

**Sheraden**- The State council is in the process of finishing a statewide, user friendly description of services that may be funded /purchased by regional centers for self-advocates and family advocate. We have just finished translating it onto some other languages and are in the process of auditing translations. Once done, we will certainly have that available to all who want it. This committee may want to use it to develop RCEB specific doc.

- This committee is most likely best used as editors and to be a part of a focus group.
- Putting information on the website can possibly happen faster than a physical brochure. Another benefit of having information on the website is the ability to update as needed
- A physical pamphlet will need to be updated every 2 or so years
- Case managers can print out the relevant information off the website for families
- The role of this committee should be to edit but not author a pamphlet
- Breaking down information to different age groups will probably be less overwhelming for families.

**Next steps and person responsible and due date.**

By Jan 15<sup>th</sup> have a work plan with deliverable dates. An outline of a general overview and the different parts. We will then work on putting a focus group together.

Start with Children's unit.

Provide General overview materials for this committee's review.