



SUPPORTS & SERVICES COMMITTEE AGENDA

Date: Monday, November 23, 2020
Time: 5:30 – 7:00 p.m.

Location: Zoom Conference Call

Join Zoom Meeting
<https://zoom.us/j/95822896350>

Dial by your location
+1 669 900 6833 US (San Jose)

Meeting ID: 958 2289 6350 **Passcode:** 842089

A G E N D A

- I. Welcome & Introduction **(10 mins)**
- II. Updates
 - a) Lisa – **(15 mins)**
 - a. Regional Centers – Parent Support & Services Catalogue
 - i. Budget & resources available
 - ii. Are there collaboration opportunities with other Regional Centers that would help reduced the overall costs?
 - iii. What's our timeline for completing?
 - b) Ronke – **(15 mins)**
 - a. Guides For Services – Alta / RCOC / Harbor RC / RCEB / FNRC
 - i. Were there any inconsistencies in the services offered through the various regional centers?
 - ii. Can we create a standardize catalogue that could be used across all regional centers?

1. If there are slight differences, then we create a tri-fold insert that is specific to RCEB
- iii. How is current information shared with people without computers or internet access?
- iv. Can the information be simplified and less overwhelming?

c) Discussion - Support and Services Committee (20 mins)

- a. Revisit why we think this catalogue would be important to parents
- b. What challenges we are attempting to address by creating a *Support and Services Catalogue*?
- c. Should we seek board approval for catalogue?
- d. Should we serve as editors or authors of the catalogue?
 - i. The key difference between catalogue and brochure is that a catalogue contains all the products and services offered whereas a brochure highlights information about the organization and few selected products and services.

III. Next steps / Person Responsible / Due Date (10 mins)

- a.