



**SELF-DETERMINATION LOCAL ADVISORY
COMMITTEE MINUTES**

Approved 9/14/2020

Date: Monday, August 3, 2020

Start Time: 7:00 pm **End Time:** 8:30 pm

Location of This Meeting: Zoom- no physical meeting location

Location of the Next Meeting: Zoom-no physical meeting location

ATTENDEES:

Committee Members Present: Co-Chair Irene Litherland, Co-Chair Melissa Crisp-Cooper, Vi Ibarra, Arthur Lipscomb, Pei Wang, Dianne Millner, Neil Jacobsen, Sandra Coss, Jocelyn Manalac, Morena Grimaldi, Pamela Baird

Committee Members Absent: Krista Loomis

RCEB Staff Present: Jenifer Castaneda, Lisa Kleinbub

SCDD Staff Present: Sheraden Nicholau

Guests: Will Sanford, Peter, Karen Nance, Nicole De Guzman, Owen Cooper, Paula Senigar, Breeanne Burris, Peter Weschler, Suzie Weschler, Hannah Michaelson, Skip Tague, Val Vivona, Chris Wecks.

Agenda Item: Welcome, Designate Minutes Taker, Chat Monitor and Introductions

Committee members and guests all introduced themselves. Volunteers for minute-taker and chat monitor were taken.

Agenda Item: Consent to the Minutes

M/S/C "The committee moves to approve the July 6, 2020 minutes as submitted"
[Coss/Grimaldi] Passed unanimously.

Agenda Item: Reports from Co-Chairpersons

Irene thanked committee members who have offered to help with the RFP process. Much of the Co-Chairpersons' work during the month was related to the use of funds from DDS.

Will Sanford reported that the SDP workgroup was revising the budget calculation worksheet in an effort to make that clearer and easier to use.

Agenda Item: Committee Membership Recruitment

Recruitment is now open to fill a seat on this advisory committee with a priority being given to

any self-advocates from Contra Costa County in order to fill our committee demographic representation. People have been expressing interest in this position and the outreach has prompted other general questions regarding SDP.

Agenda Item: Update from Regional Center

Jenifer reviewed the report that was shared along with the meeting agenda and reviewed where RCEB stands in terms of moving clients along toward their transition to SDP. She shared that since that report was created, 4 more individuals have transition to SDP which brings the total number up to 9. They continue to do one-on-one orientations as needed. RCEB has made progress in the past 2 months getting people transitioned and expect to transition quite a few more in the coming months.

Agenda Item: Conflict of Interest Statement

Updated Conflict of Interest Statement was reviewed,
M/S/C “The committee moves to approve the Conflict of Interest Statement as submitted” [Ibarra/Baird] Passed unanimously.

Agenda Item: Use of Funds from DDS

- a. **RFP Update:** The RFP period has opened, with applications due by August 18th. Irene thanked the subcommittee that worked on that documents, as well as RCEB and SCDD Bay Area Office for reviewing it. Applications will be reviewed and interviews will be held. It is expected that selections for funding will be presented and discussed at the September 14 advisory committee meeting.
- b. **Report back from Coaching Subcommittee:** The subcommittee worked on defining the roles for a coach, which is to guide a selectee through the process of transitioning to SDP. The selectee, and their support team, would be required to work with the coach to move through the process. It is not the coach’s role to do everything for the selectee, but rather to guide them through the process.
- c. **Discussion of Priorities for Screening Contractor Applications:** Priorities the committee identified as important are:
 - Experience, with a history of successful performance in assisting people through the process
 - An awareness of our catchment area’s diverse community
- d. **Next Steps:** A selection of which materials are to be translated needs to be made. Sandra and Neil volunteered to work on that subcommittee.

Agenda Item: Input on Future Agenda Items

Self-Determination Virtual Fair idea per public comment below.

Agenda Item: Public Comment and Announcements

- Valley Mountain Regional Center did a virtual faire for Independent Facilitators, Person Centered Planners and Financial Management Service providers. Discussion ensued

about our committee creating a similar event. This committee had been discussing an in-person event at the beginning of the year, but then planning stopped due to COVID. Several guests offered their assistance in planning such an event if the committee chooses to do so.

- Chris Wecks shared that he is currently working as a Person-Centered Planning Facilitator, Independent Facilitator, has helped people chose an FMS, and has helped with services management. He is serving clients throughout the East Bay, including RCEB. He shared his email address in the chat: chris@aboundservices.com.

Minutes recorded by Vi Ibarra.

Upcoming Meeting Dates	
DATE	LOCATION
September 14	Zoom
October 5	Zoom
November 2	Zoom
December 7	Zoom