



**SELF-DETERMINATION LOCAL ADVISORY  
COMMITTEE MINUTES**

Approved 8/3/2020

**Date:** Monday, July 6, 2020

**Start Time:** 7:00 pm **End Time:** 8:30 pm

**Location of This Meeting:** Zoom- no physical meeting location

**Location of the Next Meeting:** Zoom-no physical meeting location

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**ATTENDEES:**

**Committee Members Present:** Co-Chair Irene Litherland, Co-Chair Melissa Crisp-Cooper, Vi Ibarra, Arthur Lipscomb, Pei Wang, Krista Loomis, Dianne Millner, Neil Jacobsen, Sandra Coss, Esther Chow, Jocelyn Manalac, Morena Grimaldi, Pamela Baird

**Committee Members Absent:** none

**RCEB Staff Present:** Jenifer Castaneda, Ronke Sodipo

**SCDD Staff Present:** none

**Guests:** Will Sanford, Melissa Robinson, Peter, Karen Nance, Ben Chen, Nicole De Guzman, Michelle Hernandez

**Agenda Item: Welcome, Designate Minutes Taker, Chat Monitor and Introductions**

Co-Chair Crisp-Cooper welcomed attendees and introductions were made. Vi Ibarra volunteered as note taker for this meeting. Sandra Coss offered to monitor the Chat comments.

**Agenda Item: Consent to the Minutes**

M/S/C "The committee moves to approve the June 1 and June 8, 2020 minutes as submitted" [Coss/Ibarra] Passed unanimously.

**Agenda Item: Reports from Co-Chairpersons**

Irene provided a report from the Jun 9 Statewide Advisory Committee meeting. At that meeting the following information was provided by per Jim Knight from DDS

- The requirement to have fingerprinting as part of the background check on potential staff has been waived through July 31.
- the funding the local advisory committees received (discussed below) was calculated based on 9 months of allocation, and next year it will be calculated based on 12 months (so we can expect to see a higher allocation for use next year)

- As of the end of May, there are 192 people in the State who have transitioned to Self-Determination and 900 who were selected but have opted out.

The statewide committee then separated into breakout groups to discuss barriers to Self-Determination in the time of COVID-19. The main feedback from those breakout groups was:

- Guidance from DDS is unclear, it is being interpreted, sometimes differently, by each regional center
- There is a lack of plain language information
- Individuals are receiving inconsistent information from within the same regional center at times
- DDS should be doing the staff training to ensure consistency
- The unmet needs are difficult to calculate and often not included
- There is much delay in getting the budget calculation worksheets from case managers at times.

Melissa shared that she and Irene have been working on the plan to allocate the DDS funding. She is also working with Pamela to have the committee's letter to selectees sent out by Jenifer.

Esther stated that since she is potentially interested in applying for some of the DDS funding, she will be relinquishing her seat on this advisory committee after today's meeting. She plans to continue participating at the meetings as a guest. Esther was thanked for her many years of service on this committee.

#### **Agenda Item: Update from Regional Center**

Ronke reported the following:

- 158 out of 165 selectees have completed an orientation
- 46 have opted out, which includes 3 opt outs in June
- 19 person-centered plans have been submitted
- 63 budgets have been calculated and sent to selectees
- 6 have completed their spending plan, with another 6 in process
- 4 individuals are ready to get started with SDP as of July 1, and another 8 are ready to start on August 8
- 2 SDP plans have been funded, plus the 4 effective as of July 1 are ready to go and just need to be input in to the system

A question was asked if RCEB could clarify the timelines for the steps with transitioning to SDP. While the selectee may request pauses or delays in the process for various reasons, Ronke said that yes, RCEB should be able to provide a timeline for the process on their end.

#### **Agenda Item: Use of Funds from DDS**

- a. **FMS:** Last month we had been advised the deadline to encumber the funds would be the end of June. That deadline was extended to September 30 which allows a bit more

time to enter in contract(s) to encumber the funds. ARCC Center has been selected as the FMS for our funds. They will provide a bill-payer service for this funding.

- b. Conflict of Interest Statement:** A proposed Conflict of Interest statement was reviewed. Minor edits were suggested and an updated version will be presented at the August meeting.
- c. Work Plan:** Work plan was reviewed and a comment was made that there is a lot of work to be done. Each committee member is encouraged to pitch in and help out. Volunteers were invited to participate on the two subcommittees identified to be established at this meeting. Neil and Vi volunteered to serve on the RFP Subcommittee. Sandra and Pei volunteered to serve on the Coaching Subcommittee.
- d. Next Steps:** Next steps as outlined on the work plan were reviewed.

**Agenda Item: Input on Future Agenda Items**

- Discussion on recruitment for open seat due to Esther stepping down.
- Jenifer to follow up regarding details on what the language needs are for selectees who are monolingual
- Discussion of priorities to be used to screen applications for DDS-funded contracts

**Agenda Item: Public Comment and Announcements**

None

<b>Upcoming Meeting Dates</b>	
<b>DATE</b>	<b>LOCATION</b>
August 3	Zoom
September 14	Zoom
October 5	Zoom
November 2	Zoom
December 7	Zoom