



Regional Center of the East Bay

## REGIONAL CENTER OF THE EAST BAY

### Board of Directors Meeting

Monday, October 22, 2018

1320 Willow Pass Road, Concord

Approved 11/26/18

#### RCEB BOARD MEMBERS PRESENT:

Kathy Hebert, President  
Chi Lee, Treasurer  
Mike Treppa, Budget & Finance Committee Chair  
Morena Grimaldi, Diversity & Equity Chair  
Lilian Ansari  
Gwen Nash-Butler, CAC Chair  
Dinah Shapiro  
Gerald Tamayo

#### ABSENT [excused]:

Nyron Battles, Secretary  
Evangeline Iyemura, Vice-President  
Sister Marygrace Puchac, PVAC  
Linda Stevens

#### STAFF PRESENT:

Lisa Kleinbub, Executive Director  
Terri Jones, Director of Human Resources  
Lucy Rivello, Director, Health & Behavioral Services  
Steve Robinson, Director of Community Placement & SDC Closure Plans  
Ronke Sodipo, Director of Consumer Services  
Evelyn Hoskins, Associate Director of Federal Programs  
Elvia Osorio-Rodriguez, Associate Director of Children's Services  
Andrea Romero, Case Manager  
Colleen Schaffner, Case Manager  
Michi Toy, Executive Assistant

#### GUESTS:

Vi Ibarra, CCCDDC  
Sheraden Nicholau, SCDD Bay Area  
Jeri Pietrelli  
Will Sanford

## **Public Meeting – RCEB 2019 Performance Contract**

### **Review of Annual Objectives for 2019**

Ronke Sodipo, Director of Consumer Services, distributed the draft plan for RCEB's Performance Contract for 2019 which is a yearly performance report that all regional centers are required to submit as specified in the Lanterman Act, Section 4629. On October 9th our community partners and the public were informed of the public meeting, in order to solicit their feedback. Ms. Sodipo summarized the structure of each section as she explained that DDS provides the regional centers with required outcome-based measurable goals and objectives.

#### **Public Policy Measures**

Ms. Sodipo reviewed each public policy and compliance measure. These measures included reducing the number of individuals in developmental centers supporting children to remain in their family homes, and decreasing the number of people in facilities with more than 6 individuals. She stated that RCEB encourages looking at decreasing this to 4 individuals when possible, to create a more home-like atmosphere and environment.

#### **Disparity and Equity**

These measures focus on reducing disparities and improving equity in our purchase of service expenditures. RCEB initiated our own Diversity & Equity Committee in December of 2013, and have been meeting every month prior to our board meeting. A couple of years ago, DDS requested that all 21 regional centers create a committee focused on diversity and equity activities. RCEB has recently changed its IPP forms to include an option where the family can indicate their language preference used on the forms.

Ms. Sodipo then reviewed the disparity measures, the first two measures selected had to be the same as last year's so that outcomes can be compared year to year. RCEB also is adding an optional measure relating to client/family satisfaction of the services and supports that they receive from our regional center. This measure will use National Core Indicators [NCI] data to track satisfaction by age group and ethnicity.

#### **Employment Measures**

Finally, Ms. Sodipo reviewed the Employment Measures. These measures are required by DDS. They will be measured using some data from the state Employment Development Department [EDD]. RCEB added an Employment Specialist position to our staff, whose responsibility is to develop and train case management as well as our I/DD community on competitive employment. We have been focusing on this category, especially with the transition age from high school.

Questions were asked by the public and addressed by Ms. Sodipo and Ms. Kleinbub. Of particular interest was the Employment Measure methodology. Ms. Kleinbub stated that most of the Outcome Measures are prescribed by DDS and that the only thing we can have input on is the Activities section. There will be more Employment Development Department [EDD] data

provided to us and the measures that we have this year in both the disparities and employment categories are the same measures as last year so we will actually be able to compare the data.

M/S/C        "The board moves to approve the 2019 Performance Contract as presented today." [Nash-Butler/Shapiro] Unanimous. The motion was adopted

## **RCEB Board of Director's Meeting**

### **CALL TO ORDER**

Board President, Kathy Hebert called the regularly scheduled meeting of the Regional Center of the East Bay to order at 7:20 p.m.

### **WELCOME AND INTRODUCTIONS**

Self-introductions were made and a quorum was present.

### **CONSENT AGENDA / MINUTES**

M/S/C        "The Board moves to approve the October 22, 2018 agenda with corrections as indicated." [Shapiro/Nash-Butler] Unanimous

M/S/C        "The Board moves to approve the September 24, 2018 minutes with corrections as indicated." [Nash-Butler/Shapiro] Unanimous

### **PUBLIC COMMENT**

*Jeri Pietrelli* inquired on the status of a provider's itemized list of services which she stated she has been requesting. Ms. Kleinbub explained that type of list is dependent on that particular vendor's program design, but that Ms. Sodipo will be following up with her inquiry.

### **COMMITTEE REPORTS**

**EXECUTIVE COMMITTEE:** Kathy Hebert

### **CONTRACT APPROVALS**

#### **HOUSING CONTRACTS**

The two housing contracts were approved by the Executive Committee at their October 10<sup>th</sup> meeting, and have been brought forth for ratification by the board this evening.

#### **Brilliant Corners**

This contract represents the CPP Safety Net start-up funding to purchase and renovate one Enhanced Behavioral Support Home [EBSH] with four beds for consumers who are currently

residing at Sonoma Developmental Center [SDC]. RCEB is associating with the acquisition of this home. It will be run by the Department of Developmental Services [DDS] as a North Star home.

Term: September 30, 2018 – June 30, 2021

Total Capacity: 4 individuals

Fund Total: \$1.5M from CPP Funds

M/S/C        “The board moves to approve the start-up funding for Brilliant Corners to develop one EBSH home as stated.” [Shapiro/Nash-Butler] Unanimous. The motion was adopted.

#### **C.O.M.P.A.S.S.**

This contract represents an amendment to the established agreement to operate a supported living services agency that is meant to provide the necessary support to allow clients to live in their own home in the community.

Term: July 1, 2018 – June 30, 2019

Maximum Consumers Served: Revised from 55 to 60

Average rate/month: \$9,096 (clients receiving services have individualized rates based on need)

Fiscal Impact: Originally based on current client capacity, projected FY 18/19 \$6,003,360. The amended fiscal impact is \$6,549,120. Therefore the amended increased amount is \$545,760.

M/S/C        “The board moves to approve the amendment to the agreement for C.O.M.P.A.S.S. to provide Supported Living Services as detailed.” [Shapiro/Ansari] Unanimous The motion was adopted.

#### **BUDGET AND FINANCE COMMITTEE**

Budget and Finance Report for October 22, 2018 – Mike Treppa

##### Operations

As we reported last month, the E-1 contract amendment provided a total of \$44.9MM which is nearly all of our Operations allocation for the year. In the E-1, the Department allocated approximately 50% of the previous year's funding for the Community Placement Plan (CPP) which includes the continuation funding for workload related to the Agnews, Sonoma, and Porterville closure plan. The staff cannot complete a detailed Operations budget until we have received the full salary allocation for CPP which is estimated to be released in mid-November. Through September 2018, we have expended 22% of the Operations budget. The staff will provide the Board with a detailed Operations report at the next board meeting.

##### Purchase of Service

In the E-1 amendment, RCEB received a total of \$378.3MM in Purchase of Services (POS) funding including \$1.8MM for home health rate increase. This is a net increase of \$12.4MM over last year's allocation.

Through September 2018, we have expended 24% of the POS budget. Staff will report back to the Budget and Finance committee at the November Board meeting when the Purchase of Services Expenditure Projection (PEP) report has been completed. A detailed Purchase of Services summary will be provided to the Board at that time.

#### Independent Audit for Fiscal Year 17-18

Our independent Auditors have completed most of the field work for the annual financial audit for Fiscal year 2017-18. They are scheduled to present the draft report to the Board at the November board meeting.

#### **MEMBERSHIP DEVELOPMENT COMMITTEE:** Kathy Hebert

##### Slate of Board Officers

*In RCEB's ByLaws Section 5.10(b), officers of the Corporation shall be elected by the Board at its annual meeting, which is in November. In Section 6.2(b), opportunity should be given for those interested in holding an office, to be nominated at the board meeting prior to the annual meeting.*

Ms. Hebert announced the proposed slate of officers for the upcoming 2019 year. The board members were also encouraged earlier this month to volunteer or nominate themselves for a position. A ballot vote will be conducted at our next board meeting in November.

##### **PROPOSED 2019 SLATE OF OFFICERS**

Kathy Hebert (continue).....	President
Lilian Ansari (new).....	Vice-President
N/A .....	Budget & Finance Chair
Evangeline Iyemura (new).....	Treasurer
Nyron Battles (continue).....	Secretary

Ms. Hebert also stated that a former board member has shown interest in returning in 2019, and we are still interviewing for additional members. The applications and other forms are on our website for interest and referrals: <https://rceb.org/pod/are-you-interested-serving-board-directors>

**PROVIDER/VENDOR ADVISORY COMMITTEE [PVAC]:** Lisa Kleinbub for Sister Marygrace Puchac. The PVAC meeting was on October 12<sup>th</sup> at RCEB in San Leandro. At that meeting, Ms. Sodipo presented RCEB's Performance Contract. The EBLC candidate forums was also discussed, as well as other items that will be reported on tonight in the board report.

#### **CONSUMER ADVISORY COMMITTEE [CAC]:** Gwen Nash-Butler for Nyron Battles

Ms. Butler summarized the October 8<sup>th</sup> meeting, starting with a lively presentation given by RCEB's Mike Minton on the Final Rule and Person Centered Planning. The committee also held an election for officers for the 2019 year. After a ballot vote, Gwen Nash-Butler was elected as CAC's Chairperson, and both Nyron Battles and Lance Landis tied for the Vice Chairperson.

**DIVERSITY and EQUITY COMMITTEE:** Morena Grimaldi

Ms. Grimaldi stated that the Diversity & Equity meeting was held prior to this board meeting. The different support groups reported on their updates and they also brainstormed on ideas to garner funding for these groups. There was a Golden Village Family Conference on October 13<sup>th</sup> put on by Family Resource Network [FRN] for Asian families with I/DD. Young Ha, a parent consultant with FRN reported on the event which was attended by 43 families; 100 people from the Chinese (Cantonese and Mandarin native languages), Vietnamese, Korean, Filipino and Thai communities. Overall feedback from the families were that they were delighted and grateful for the information that was provided to them and for the supported get-together.

Detailed minutes of our monthly meetings are available on the Diversity & Equity page of our website <https://www.rceb.org/pod/agenda-minutes>. The next Diversity & Equity meeting will be on November 26th in San Leandro at 6pm.

**EXECUTIVE DIRECTOR'S REPORT:** Lisa Kleinbub, Executive Director

Ms. Kleinbub stated that there are multiple community events in October, including the Abilities Expo in San Mateo this weekend showcasing products, tech, information and workshops.

**Funding**

Ms. Kleinbub stated that we do not have any updates on the budget for additional funding of the Community Placement Plan [CPP] or Community Resource Development Plan [CRDP]. We are waiting for this information since it impacts our Operations budget. We were able to submit plans for our community based projects, which used to only be CPP funds for those living at developmental centers this year but now can also support community residents. We requested funding to develop housing that would be affordable for the community as well as for multiple other projects to work with people who need emergency services, supported living with behavioral support, homes for adolescents, and behavioral supports for families. We do not know how much funding we will receive and what projects will be supported. Of the \$90M requested statewide, there is just \$23M-\$25M available. We hope that we will get a portion for development.

**Assembly Member Jim Frazier**

On October 24<sup>th</sup>, Assembly Member Jim Frazier is holding a Select Committee on Intellectual and Developmental Disability will hold a hearing at the City Council Chambers in Concord. There will be a speaker panel including Ms. Kleinbub at RCEB, an ABA service provider as well as self-advocates speaking on housing and transportation concerns. The hearing will be a listening session and allows those to attend and share their stories and their concerns. An earlier hearing was held on October 16<sup>th</sup> in Fresno. Assembly Member Frazier is planning to hold a few more in the State within the next few months but we will not know of the schedule until the elections are complete and the new assembly leadership positions are filled.

#### Burns & Associates, Inc. Rate Study

At this point, the State is waiting for the draft rate study report by Burns & Associates, Inc. This study will be based on the results of the rate study survey completed by our services providers. This information includes details on their rates and cost of services. Burns & Associates sent out a second rate study directed to therapeutic service providers who provide mostly clinical as well as Early Start services. Burns & Associates are also requesting input via a survey on DDS's website from families on outcomes and satisfaction. The results from these surveys will inform the rate study as well as to be used as a possible tool in the future to look at rates and outcomes. They are planning to provide a draft report to be published in December for public comment. DDS will be summarizing those comments and putting together a report to present to the legislature in March which will include their proposal as to a rate methodology going forward.

Ms. Kleinbub added that it will be really important at that time for the community to mobilize to support the new rates that are needed to reflect the actual cost of services especially in high cost areas. This will be needed to hire and maintain quality staff without the fear of a high turnover. There are no actions on the table to look at regional center operations funding at this point.

#### Sonoma Developmental Center [SDC] Status

In terms of our SDC closure, we currently have 17 individuals remaining at Sonoma and we anticipate it to decrease to 11 individuals by the end of this month. We are waiting for two delayed egress homes to be completed in the cities of Oakley and Brentwood. As reported at last month's board meeting, we are still experiencing delays in the installation of that equipment. We were given an estimated date of completion of 10/31 and 11/7. This will bring our last individual placed to a date in mid-December. In the meantime we have been looking at health and safety issues to see if individuals will need to move out sooner or if we will remain on schedule. We are waiting for the licensing of our community crisis home, which is also a delayed egress home and will be available for adult individuals in crisis in the community. It has been a challenge for our providers to find capable staff who will be serving individuals with significant behavioral needs and working effectively with them.

#### Self-Determination [SD]

Ms. Kleinbub stated that DDS has selected the 154 individuals [91 children and 63 adults] in our area for the Self-Determination program. The total number decreased to 153 due to the client moving out of our area. The vast majority of these individuals are younger than 22 years-old. A train-the-trainer meeting will be held at RCEB in San Leandro either late November or early December. This class will train regional center staff as well as the Local Advisory Committee member on the details of Self-Determination. We envision orienting those clients selected and their families at some point in late January or February, depending on when things will be able to roll out with DDS' training. They have been providing training to regional centers on the process of billing and developing the individual budget but we still require more training on these specifics. We are also waiting for the guidelines on the Fiscal Management Services [FMS's] and have not received any information on additional regional center funding for implementation of Self-Determination. We anticipate that there will be additional funding but do not know the

details or how we will structure the caseloads to serve this selected group of clients. At this point, there appears to be \$900K for all regional centers.

If an individual decides not to be on the chosen list anymore, they will need to notify DDS so that another individual may have a chance in the second selection process. We are continuing to add names to the list and have put our webinar back on our website, so we that we are again able to receive names of the individuals who would like to sign-up. Some individuals have reached out to us as they would like other family members to be added if only one of their members were selected. It currently looks like the selection process will continue to be using the parameters of ethnicity and age group but DDS may look at other priorities.

#### Staff Growth

RCEB will be renting additional retail space in our Concord location in the building next door to our current building. We needed space for our increasing case management staff. We are sub-leasing this property for 42 months and some of our current Concord staff will be moving into that building in early 2019. DDS will be funding the cost of that sub-lease, which is one of the things that they do fund separately based on actual costs since it varies between regional centers.

#### Miscellaneous

Ms. Kleinbub announced the passing of the Executive Director and Founder of Empowerment for Success, Ronnetta Whitaker. Empowerment for Success provides many services for those with I/DD, including adult day services, ILS, and supported living. Ms. Kleinbub spoke highly of Ms. Whitaker and stated that she will be greatly missed by the consumers and families she served. Her son will be assuming responsibility for the programs at this time.

#### **PUBLIC COMMENT**

Kathy Hebert for Sandi Soliday, Alameda County Developmental Disabilities Council [ACDDC]

Due to Ms. Soliday residing in Oregon, her ACDDC report was read at our board meeting.

**Oct 25:** Alameda County Transition Team meeting at RCEB from 3:30 - 5 pm. We will begin to plan the annual Transition Faire, date tba.

**Oct 26:** East Bay Employment Task Force meeting at the Concord RCEB office from 10 - 12 pm. Panel discussion re: work based learning in transition.

**Oct 26:** Health & Wellness Committee meeting at the Public Health office from 2 - 4 pm.

**Nov 14:** Next Alameda County DD Council meeting scheduled from 9:30 - 12 pm at the Public Health office in Oakland. There will be a presentation from the Public Authority on In-Home Support Services.

*Vi Ibarra, Contra Costa County Developmental Disabilities Council [CCCDDC]*

**Oct 24:** This is the next CCCDDC meeting at RCEB/Concord with a presentation by board member Ria Mercado and RCEB Director of Health & Behavioral Services, Lucy Rivello. The presentation will be on Community Living for Individuals with Special Healthcare Needs.

**Dec 8:** The Going to College with a Disability Transition Faire at Contra Costa College from 8:30 to 1:30 pm.

**Early February:** There will be a mini conference in Antioch on employment titled “Employment is an Option.” This will be for middle school to high school aged kids.

*Sheraden Nicholau, State Council on Developmental Disabilities [SCDD], Bay Area Office*

**10/24:** Regarding Assembly Member Frazier’s hearing this day, Ms. Nicholau added that if you are not able to attend in person, to please forward the information to your network as it is important that we have a full house as there will be around 70 minutes at the end dedicated to audience feedback.

**10/25:** There will be a national Disability Employment Awareness Month Resource and Strategy Fair at the Oakland State Building from 9am-2:30pm. This event will be targeting employers in both the public and private sectors.

**11/28:** Local State Council meeting at the Alameda Co. Office of Education, Hayward

**11/28:** Self Advocates Advisory Committee meeting in Sacramento

**11/29:** State Council meeting in Sacramento

In January, there will be additional openings for training events based on requests/feedback on what kinds of trainings are needed.

*Will Sanford, Futures Explored*

**10/10:** Mr. Sanford stated that Futures Explored has a link to the Assembly District 16 candidate forum from October 10<sup>th</sup> with Assembly Members Catharine Baker and Rebecca Bauer-Kahan answering questions on I/DD in Lafayette.

**11/8:** Kelsey Project will have their Designing for an Inclusive Community workshop in the Mission District in S.F.

**ARCA REPORT:** Lisa Kleinbub and Kathy Hebert

Ms. Kleinbub informed all that the October ARCA meeting included a 25 year retirement reception for Keith Penman, the Executive Director at the San Gabriel/Pomona Regional Center. The October ARCA meeting focused on strategic planning. Ms. Hebert added that ARCA has this strategic meeting every three years, to align their goals with the regional centers goals via a survey sent out to the Executive Directors at each regional center. From the top six subjects from the survey, the group narrowed these down to four goals and had focused discussion groups to

agree on priorities that ARCA should highlight. The top goal was to have sustainable funding for both services and regional centers. Ms. Herbert complimented the structure of the focus groups consisting of individuals from ARCA, the Executive Directors, Executive Committee members and advocates all partnering together as a team.

**MEETING ADJOURNED**

The board meeting adjourned at 8:10 p.m.

The next Board Meeting will be at 7:00 PM on November 26, 2018 in **San Leandro**