



**REGIONAL CENTER OF THE EAST BAY**  
**Board of Directors Meeting**

Monday, June 26, 2017  
1320 Willow Pass Road, Concord  
Approved 7/24/17

**RCEB BOARD MEMBERS PRESENT:**

Kathy Hebert, President  
Evangeline Iyemura, Vice President  
Nyron Battles, Secretary  
Rose Coleman  
Morena Grimaldi  
Gwen Nash-Butler  
Mike Treppa

**ABSENT [excused]:**

Chi Lee  
Marie Parra  
Sister Marygrace Puchac

**STAFF PRESENT:**

Santi J. Rogers, Interim Executive Director  
Beth DeWitt, Director of Community Services  
Lisa Kleinbub, Director of Health & Behavioral Services  
Lynn Nguyen, Director of Finance & Administration  
Steve Robinson, Director of Community Placement & SDC Closure Plans  
Ronke Sodipo, Director of Consumer Services  
Elvia Osorio-Rodriguez, Associate Director of Children's Services  
Priscilla Gomez, Transportation Manager  
Doris Crumly, Case Manager  
Meredith Rosenberg, Case Manager  
Michi Toy, Executive Assistant

**GUESTS:**

Lilian Ansari	Anne Struthers
Angela Gattis	Todd Struthers
Vi Ibarra, Self Determination	Gerald Tamayo
Elizabeth Mard, DDS	Judy Wang
Sheraden Nicholau, SCDD Bay Area	Sherry White
Sandi Soliday, ACDDC	

**CALL TO ORDER**

Board President, Kathy Hebert called to order the regularly scheduled meeting of the Regional Center of the East Bay at 7:06 p.m.

## **WELCOME AND INTRODUCTIONS**

Self introductions were made and a quorum was present.

## **CONSENT AGENDA / MINUTES**

M/S/C            “The Board moves to approve the June 26, 2017 agenda as presented.”  
[Battles/Iyemura] Unanimous

M/S/C            “The Board moves to approve the May 22, 2017 minutes as presented.”  
[Battles/Nash-Butler] Unanimous

## **PUBLIC COMMENT**

*Sherry White* updated the Board on her son’s housing shortage experience that he had shared with everyone at the February board meeting. Ms. White conveyed the frustrations of being an individual on the wait list for a Section 8 voucher with the Oakland Housing Authority.

*Judy Wang* introduced herself and the purpose of the support group that she represents, Disability Voices United, which is an advocacy organization directed by and for those with developmental disabilities advocating for systemic changes.

<http://www.disabilityvoicesunited.org>

## **COMMITTEE REPORTS**

**EXECUTIVE COMMITTEE:** Kathy Hebert

## **CONTRACT APPROVALS**

### **La Familia Counseling Services [LFCS]**

This is a renewal of the current ongoing contract for case management services between RCEB and La Familia Counseling Services for the term of 7/1/17 to 6/30/18 and a rate of reimbursement of \$92.99/client/month. The monthly contract amount is a maximum of \$66,119.00 with an annual estimated contract amount of \$793,430.00.

M/S/C            “The board moves to approve the renewal contract between RCEB and LFCS as presented” [Battles/Nash-Butler] Unanimous

### **Department of Developmental Services [DDS]**

#### **D Series Contract**

Ms. Hebert distributed the Department of Developmental Service’s “D” contract approval summary, which highlights an increase of \$274,838,978 to RCEB’s POS allocation and

\$32,968,473 to the OPS allocation for a total increase of \$307,807,451. This contract was approved by the Executive Committee on 6/14/17. Questions were asked and answered accordingly.

M/S/C “The Board moves to ratify the Department of Developmental Services “D” Series contract with the terms of 7/1/17 to 6/30/21 with the details on the Contract Approval form as presented.” [Battles/Nash-Butler] Unanimous

#### B-4 Contract Amendment

The Department of Developmental Service’s B-4 contract amendment highlights an increase of \$268,343 to RCEB’s POS allocation for the term of 7/1/15 to 6/30/16.

M/S/C “The Board moves to approve the Department of Developmental Services B-4 contract for \$268,343 with the details of the Contract Approval form as presented.” [Battles/Iyemura] Unanimous

#### State Staff Contract

Ms. Hebert distributed the Department of Developmental Service’s State Staff contract with a term of 7/1/17 through 6/30/18 in the total amount of \$1,160,004.00. This will be used to fund six positions [Physician, Psychologist, Physical Therapist, Occupational Therapist, 2 nurses] to serve those who have moved from Sonoma and Agnews Developmental Centers. This contract was approved by the Executive Committee on 6/14/17.

M/S/C “The Board moves to ratify the Department of Developmental Service’s State Staff contract as specified.” [Battles/Nash-Butler] Unanimous

#### **Altruistic Dental Smiles**

This contract is a onetime startup of \$500,000 for a mobile dental clinic for those adult clients transitioning from Sonoma Developmental Center [SDC] who need specialized dental care. This contract was approved by the Executive Committee on 6/14/17.

M/S/C “The Board moves to ratify this SDC Community Placement Plan startup agreement with Altruistic Dental Smiles as specified.” [Battles/Coleman]

#### **Partnerships through Active Collaboration and Training [P.A.C.T.]**

This contract represents the agreement with this supported living services agency [SLS] that will provide the necessary support to allow clients to live in their own homes in the community. The term of the contract is from 7/1/17 through 6/30/18, serving up to 15 consumers. The estimated average monthly volume per client is \$7,500 for an annual total, if at capacity, of up to \$1,350,000.

M/S/C            “The Board moves to approve this contract with P.A.C.T with the details listed on the Contract Approval Form as presented” [Battles/Iyemura] Unanimous

**Transportation Services Contract (Assorted)**

There are 19 different transportation contract agreements listed on the attached sheet. These contracts are for transportation services primarily to day programs. The term of the contracts are from 7/1/17 to 6/30/18 with various ranges in the rates of reimbursement.

M/S/C            “The board moves to approve the renewal contracts between RCEB and the various transportation services that are listed on the attachment as presented” [Treppa/Battles] Unanimous

**BUDGET AND FINANCE COMMITTEE - Report from 6/26/17 – Mike Treppa**

Purchase of Service

RCEB continues to project for Non-CPP Purchase of Services Expenditures, a sufficiency ranging from approximately \$8.1MM to \$10.1MM, which is an increase in sufficiency from the previous month of approximately \$800k. We continue to roll over new program development efforts to the new fiscal year, while actual costs came in lower than previously projected. Including RCEB, 11 out of the 21 Regional Centers are reporting sufficiency in POS projections for Fiscal Year 2016-17.

The Board is again advised that our current POS projections also do not include the potential impact of the increase in median rates retroactive to 7/1/2016 pending further instructions from DDS.

We will continue to monitor the status of our POS projections as Case Managers are working hard to ensure that all purchase of services are submitted before the fiscal year-end.

Operations

We continue to report a projected balanced operations budget for the current year with 81% of expenditures in base.

Cash Flow status

This is to report that the agency had adequate cash to fully fund our invoices for May Services that were paid in mid-June. We are ending this fiscal year with \$20MM cash on hand.

DDS has not advised us on when they will release Regional Centers’ cash advances for Fiscal Year 2017-18. There will be 3 cash advances. We expect DDS to release the first and second cash advance by the second week of July. The 3rd cash advance is scheduled to be released by August 1st. If for any reason there is a delay in getting our cash advance, the Board is reminded that there will not be sufficient cash to pay for June POS services on July 15<sup>th</sup>. Consequently, we

will need to draw down on our \$35MM line of credit with Union Bank. The interest rate on the loan will be prime rate (which is currently at 4.25%). We will inform the Executive Committee mid-month at the time the paperwork is submitted to draw on the line. The Executive Director and Chief Financial Officer have the authority granted by the Board to sign the paperwork to drawn down the line of credit as needed. The \$35MM line of credit remains active from April 1st through September 30, 2017 with a 10 basis point (or .10%) commitment fees.

### **Vendor Fiscal Audits**

Per DDS requirement, RCEB should have completed 18 vendor fiscal audits by the end of fiscal 2016-17. At this time, we have conducted 35 vendor fiscal audits, and there are no pending fiscal audits that have substantial findings.

### **MEMBERSHIP DEVELOPMENT COMMITTEE:** Kathy Hebert

Ms. Hebert stated that the committee has been busy interviewing a few candidates, and have a couple of great candidates that will be brought forth. Ms. Hebert put in the nomination of a particular candidate this evening, and a vote will be taken at the July 24<sup>th</sup> board meeting.

**PROVIDER/VENDOR ADVISORY COMMITTEE [PVAC]:** Beth DeWitt for Sister Marygrace Puchac  
Ms. DeWitt stated that the meeting on June 9th was well attended and included a very good presentation by Bruce Bird of AICo VOAD on Alameda County Voluntary Organizations Acting in Disaster. Ms. DeWitt added that there were employment discussions as well as how RCEB is working out funding details associated with a couple of programs; one being an internship program, and a Competitive Integrated Employment [CIE]. Ms. DeWitt also added that RCEB has hired a new Employment Specialist, and Ms. DeWitt updated the Board on the HCBS start-up funds that were made available to some vendors who applied for them.

### **CONSUMER ADVISORY COMMITTEE [CAC]:** Nyron Battles/Gwen Nash-Butler

Mr. Battles stated that CAC did not meet in the month of June.

### **DIVERSITY and EQUITY COMMITTEE:** Morena Grimaldi

Ms. Grimaldi stated that the committee had engaging conversations on several topics. One of them was on the unexpected closure of NY Learning Center, which serviced around 93 consumers, and the support that the regional center is giving to those clients. There was also discussion on the status of the request for proposal submits and the four programs that will benefit from those grants as well as the three adult services in Mien/Cambodian languages and the Spanish speaking community. Information was shared on the hiring of a cultural competence training program for service providers and RCEB staff.

Ms. Hebert added that the Board is very proud to have this Diversity & Equity committee and thanked the committee and the community members for all the great work.

**EXECUTIVE DIRECTOR'S REPORT:** Santi Rogers, Interim Executive Director

Budget

Mr. Rogers informed the board that the legislature is in a quiet time where the old budget is closing and the new one will be starting as scheduled. Ms. Nguyen added that the Association of Regional Centers [ARCA] has hired a consultant team, Next Level, who is looking at all the regional center's Uniform Fiscal System [UFS], which is a financial general ledger system. Currently, there is no budget funding in process, as the regional centers have been contributing to ARCA's effort to understand this financial system which is over 50 years old. Therefore, Next Level has been meeting with the regional centers and analyzing the accounting related systems used by them. This is in an effort to replace the old archaic method with hopes that they will present their findings in February 2018 on which system they will recommend for all the regional centers and at that point DDS will evaluate the budget and feasibility implementation. This project is a long term one, but a very important one that will benefit the service system.

Sonoma Developmental Center [SDC] Closure – Steve Robinson

Mr. Robinson informed the board that originally when the announcement of the SDC closure was received in May of 2015, RCEB had 128 clients residing at SDC. Today, we have 80 clients residing at SDC. We have 1.5 years to complete the move by the deadline of December 2018. Our goal was to acquire 25 homes in the community to house those moving from the developmental centers, and we have finished acquiring our last home. After acquiring each home, we have had to renovate them to make sure they are ADA compliant, and with special equipment for those being served with significant medical needs. We are projecting that 5-6 homes will be done with the construction within the next couple of months, then there's licensing, so we are looking at a very busy year with the transitioning into these new homes.

We have had lots of successful meet-and-greets with the families and the service providers as well as showing them the homes that are already in the community that were developed under the Community Placement Plan [CPP] and the Agnews closure. The families trust the staff at Sonoma a great deal, so they have a good comfort level. One of the benefits that we have now that we did not have when Agnews closed, was the model of these specialized homes. Mr. Robinson elaborated more on the Safety Net Services from DDS that came out as a response to the May Revise, and has been on our website: <https://www.rceb.org/post/legislation-and-state-budget>, which answers many of the questions that the families may have, relating to their services after their move into the community. In that Safety Net Services plan, DDS want a few crisis stabilization homes to be developed in the community. The plans for these homes are still being worked out. Currently at SDC, there is an acute crisis stabilization unit called Northern Star, and one at Fairview Developmental Center called Southern Star.

The new services and resources that are being developed once the consumers are in the community are very innovative and there are several new models being developed.

Housing Consortium of the East Bay [HCEB]

Mr. Robinson wanted to inform the Board that HCEB is under contract with RCEB to develop five homes for the closure. HCEB has been struggling with timely development of these homes,

and had to put them on a default notice. They are currently on a 60-day cure period to secure general contractors as well as to begin construction. HCEB has been progressively moving along. Questions were asked and answered accordingly.

#### Self- Determination

Ms. Sodipo introduced guest Vi Ibarra, Chairperson of the Self-Determination Committee to the board. Ms. Sodipo advised that although we did not have a June meeting, DDS did contact their committee to set up Self-Determination a pre-enrollment training meeting in Campbell, as well as a RCEB staff training on August 9<sup>th</sup> in our office. We will advise the details when we receive them from DDS. Although we are still waiting on Federal approval for SD, we are happy that we are moving forward with the process, and are waiting for information on funding for the Person-Centered Planning training.

#### Special Thanks

Ms. Hebert thanked Santi Rogers, as did the Board members, for stepping out of retirement and helping our regional center for the time period it would take to find a replacement for Jim Burton, who retired in February of this year. Ms. Hebert informed everyone that this is Santi's last Board meeting as the Interim Executive Director of RCEB, and announced that the Board had interviewed a few very good candidates, and selected the current RCEB Director of Health and Behavioral Services, Lisa Kleinbub to be Jim Burton's successor. Ms. Kleinbub will start in her new role on Monday, July 17<sup>th</sup>, and Mr. Rogers last day in the office is July 14<sup>th</sup>.

Ms. Kleinbub added that she was honored to have been selected by this Board to serve our consumers and their families, and the regional center.

#### **PUBLIC COMMENT**

##### Sandi Soliday, Alameda County Developmental Disabilities Council [ACDDC]

Ms. Soliday announced that her counterpart at the Contra Costa Developmental Disabilities Council, Josh Sullivan received a significant promotion and has already started in his position where he would be supervising over the new individual who will take his place, at the Public Health Department. The CCCDDC is currently on a summer hiatus until September, when they will have a board retreat.

**June 6:** This was the yearly DDC's Annual Awards Dinner at Zio Fraedo's in Pleasant Hill.

**July 12:** This is the annual ACDDC's planning meeting at 9am in the Public Health Building in Oakland. Sheraden Nicholau, State Council on Developmental Disability, Bay Area Office will be facilitating the meeting.

Ms. Soliday also added that Alameda County received a transformation dental grant of \$7M for expanding the capacity to serve children from birth to 20 years old. She also advised that ACDDC has been recruiting for family board members

Sheraden Nicholau, State Council on Developmental Disabilities [SCDD], Bay Area Office

Ms. Nicholau elaborated on nimbyism, neighbor discrimination which stands for Not In My Backyard, in reference to Steve Robinson's information about the expectation of neighbors in the area of the new CPP homes that are being built, and that if it were to occur, community support is the best way to deal with it.

**June 28:** This is the next SCDDC, Bay Area meeting from 7-9pm at the RCEB/Concord office, with a discussion on the National Core Indicators [NCI] and Movers Longitudinal Study Update.

**June 29:** USF Professor and Director of the Immigration and Deportation Defense Clinic, Bill O. Hing will give an update on immigration rights. USF School of Law at 2199 Fulton St, SF from 6:30pm – 8:30pm.

**July 10/11:** Both OAH workshops are from 6:30pm – 9:00m with a presentation by the Presiding Administrative Law Judge, Margaret Gibson who will talk about Navigating Special Education Due Process & Mediation. 7/10 SM County office of Education in Redwood City and 7/11 Contra Costa Public Health Center in Martinez.

**July 24:** There is a SCDD self-advocacy meeting in Sacramento, and there will be a call-in number as well.

**July 25:** This is the next SCDD meeting in Sacramento.

**ARCA REPORT:** Kathy Hebert

There was a June ARCA meeting, as well as a retirement dinner for former Executive Director, Eileen Richey. Both Jim Burton and Santi Rogers were among those who spoke at the event for Ms. Richey. The next day the ARCA Board voted their support for Amy Westling as the new Executive Director of ARCA.

**CLOSED SESSION – Personnel Issue**

**MEETING ADJOURNED**

The board meeting adjourned at 8:47 p.m.

The next Board Meeting will be at 7:00 p.m. on July 24, 2017 in San Leandro  
THERE IS NO MEETING IN AUGUST