



March 13, 2012

Re: Medicaid Integrity Vendor Requirements

Dear Service Provider:

This is to notify you that the Department of Developmental Services (DDS) has adopted emergency regulations, effective December 27, 2011, that amend Title 17 of the California Code of Regulations regarding regional center vendor requirements.

The regulations require that vendors of the regional centers submit certain business ownership and control and relationship information to the regional center within 120 days of the effective date. Regional centers are required to gather and review this information, pursuant to federal law, from vendors and prospective vendors. Additionally, regional centers are required to determine that all current and prospective vendors are eligible by verifying that they have not been convicted of a crime related to the Medicare, Medicaid, or Title XX programs or abuse or neglect of an elder, dependent adult, or child.

In order to comply with these regulations, DDS has developed an "Applicant/Vendor Disclosure Statement" (DS 1891). Every current or prospective vendor must complete and submit a DS 1891 to the vendoring regional center. A copy of this form is attached but it may also be downloaded at DDS' website (www.dds.ca.gov).

As a current vendor with Regional Center of the East Bay, you must complete this form and return it to RCEB no later than April 30, 2012. If you are vendored under more than one vendor number you must submit one DS 1891 for each vendor number. Failure to return this form prior to this date may result in termination of your vendorization. Please return your completed form by mail to:

Marc Sugars
Regional Center of the East Bay
500 Davis Street, Suite 100
San Leandro, CA 94577

Thank you in advance for your cooperation in complying with these regulations.

Sincerely,

A handwritten signature in cursive script that reads 'Francine Davis'.

Francine Davis
Director, Community Services Division.