



**SELF-DETERMINATION LOCAL ADVISORY
COMMITTEE MINUTES
Approved 1/7/19**

Date: Monday, December 3, 2018

Start Time: 7:00 pm **End Time:** 8:30 pm

Location of This Meeting: Regional Center of the East Bay/Concord

Location of the Next Meeting: RCEB/San Leandro

ATTENDEES:

Committee Members Present: Vi Ibarra, Irene Litherland, Nickole Bouslog, Arthur Lipscomb, Pamela Baird, Melissa Crisp-Cooper

Committee Members Absent: Esther Chow, Morena Grimaldi, Krista Loomis, Dianne Millner, Pei Wang

RCEB Staff Present: Lisa Kleinbub, Melanie Gonzales

SCDD Staff Present:

Guests: Sarah Desumala (via phone), Patrick McKay (via phone), Sean Costello (via phone), Mark Polit, Will Sanford

Welcome and Introductions

Chairperson Vi Ibarra chaired this 40th meeting at RCEB's Concord Office. Attendees were greeted and self-introductions were made.

Agenda Item: Consent to the Minutes

M/S/C The November 5, 2018, Minutes were approved [Bouslog/Baird] Unanimous

Announcements: Melanie Gonzales was the note taker of this meeting.

Agenda Item: Chairperson's Report (Vi Ibarra)

- Vi announced that the member roster has been updated and is available to members of the committee only upon request.

Nomination and Vote for Chairperson

- This meeting is Vi's last meeting as Chairperson, as committee previously agreed to having terms for the Chairperson and Vice Chairperson of 1 year. The new term will begin January 1, 2019 and end December 31, 2019.
- Nickole Bouslog nominated herself as Chairperson for the upcoming year and ran unopposed. She was voted in unanimously by the committee and will assume her Chairperson responsibilities in January 2019.
- Irene Litherland nominated herself for another term as Vice Chairperson for the upcoming year and ran unopposed. She was voted in unanimously by the committee and will continue her Vice Chairperson responsibilities in January 2019 (Nickole moved/Melissa seconded, all in favor).

Agenda Item: Updates from DDS Self-Determination Program Workgroup Meeting

- No participants from the workgroup attended this meeting. Will mentioned there will be a full meeting next Monday that will focus mostly on the effort to get the orientation material completed and finalized. IF training was supposed to be developed by DDS, but now is up in the air due to questions around monitoring and certification.

Agenda Item: Self-Determination Updates from Regional Centers (Melanie Gonzales and Lisa Kleinbub)

- DDS rescheduled the tentative train-the-trainer training to February 4, 11, or 12 (2019). This means that orientations likely will not be scheduled until late February or early March at the earliest.
- Letters went out to families, in their language (English, Spanish, Chinese, and Vietnamese) per request of the committee at the November meeting. The letter confirmed that the individual was selected for SDP, that they must attend an orientation that will be scheduled early 2019, and that the SDP Local Advisory Committee will be holding a meet and greet on January 7, 2019 from 6:00pm-7:00pm at the San Leandro Office.
- RCEB staff is continuing looking at the list of chosen SDP participants and considering caseloads.
- Case managers received training in both offices on SDP Program in November 2018. This was a refresher for most and an opportunity for CM's to ask questions about the program. Vi and Pamela attended these trainings to support. Committee had a discussion of traditional case manager responsibilities vs. case manager responsibilities if chosen as the Facilitator for SDP. Suggestion was made that we draft a document for families to show what CM's can do as Independent Facilitators (IF) and showing advantages of hiring an IF.

Agenda Item: Participant Meet and Greet Planning

- There was much discussion about the meet and greet, including that one should also be held at the Concord office in the coming months so as to be more accessible for individuals residing in Contra Costa County. Consensus was that we would see how the San Leandro meet and greet goes and then plan accordingly at a later date.
- Vietnamese, Cantonese, and Mandarin speaking RCEB staff will be present for the meet and greet.
- Vi suggested that the event be somewhat structured and include a time for introductions, updates on SDP, and a word from the committee members. Refreshments will be purchased by members of the committee (Vi, Irene, Melissa, Pam, Nikole) and Lisa will bring balloons.

Agenda Item: Input on Future Agenda Items

- IF selection tool and possible trainings

Agenda Item: Public Comment

- Mark recognized all of the work that the committee members and other participants have put into the SDP project over the years and reminded all that this was the 40th meeting of the committee.

NEXT MEETING

January 7, 2019 in San Leandro