



**SELF-DETERMINATION LOCAL ADVISORY  
COMMITTEE MINUTES  
Approved 12/3/18**

**Date:** Monday, November 5, 2018

**Start Time:** 7:04 pm **End Time:** 8:30 pm

**Location of This Meeting:** Regional Center of the East Bay/San Leandro

**Location of the Next Meeting:** RCEB/Concord

---

**ATTENDEES:**

**Committee Members Present:** Irene Litherland, Nickole Bouslog, Arthur Lipscomb, Esther Chow, Krista Loomis (via phone), Pamela Baird, Dianne Millner, Morena Grimaldi (via phone), Pei Wang, Melissa Crisp-Cooper

**Committee Members Absent:** Vi Ibarra

**RCEB Staff Present:** Lisa Kleinbub, Melanie Gonzales

**SCDD Staff Present:** Sheraden Nicholau

**Guests:** Sarah Desumala (via phone), Patrick McKay

**Welcome and Introductions**

Vice-Chairperson Irene Litherland chaired this 39th meeting at RCEB's San Leandro office. Attendees were greeted and self-introductions were made. Introduced new member Melissa Crisp-Cooper.

**Agenda Item: Consent to the Minutes**

M/S/C The October 1, 2018, Minutes were approved [Bouslog/Baird] Unanimous

**Announcements:** Pamela Baird was the note taker of this meeting.

**Agenda Item: Chairperson's Report** (Irene Litherland on behalf of Vi Ibarra)

- The committee voted to accept proposed 2019 meeting dates. (Baird/Bouslog)
- Committee will vote on new chairperson at December's meeting. New chair will begin January 2019.

**Agenda Item: Updates from DDS Self-Determination Program Workgroup Meeting**

- No participants from the workgroup attended this meeting.

### **Agenda Item: Self-Determination Updates from Regional Centers**

- Tentative train-the-trainer training set for 11/16 – time TBD
- RCEB staff is looking at the list of chosen SDP participants and considering case loads
- Case managers have questions regarding nuts and bolts
  - Can an individual in SDP keep their case manager?
  - RCEB will present Q&A info meetings for case managers
  - Advisory Board members would like to assist with these trainings
- Three individuals have already opted out of SDP
  - How do people formally withdraw from SDP?
  - How/when will DDS choose replacements?
    - Will sibs or couples be considered first?
- Online webinar being developed for FMS info
- Orientations – no dates in December
  - Hopefully RCEB will know more for our December meeting
  - After the train-the-trainer trainings, we will know more about the content of the training, then can plan orientations
- DDS wants to eventually set a deadline for people to opt in/out of SDP
- Letters went out announcing those chosen for SDP but there has been no follow-up from RCEB.
  - Case managers were supposed to contact their clients who were chosen for SDP – some case managers have not done so
  - RCEB was requested to send out follow-up communications to those chosen for SDP with info about expected time frames for orientations, etc.
- Letters sent to those chosen for SDP were only sent in English. DDS said native language letters would be sent out.
- It was decided the Advisory Board January meeting would begin one hour earlier than normal (@6pm) to serve as a Welcome Meeting for those chosen for SDP.
  - Those who would like to stay for our meeting, can do so.
  - Melanie will draft something for our December meeting to review, then send out

### **Agenda Item: Orientation Implementation**

- Sheraden said there are informal Independent Facilitator trainings beginning to take place. She will get us some of these materials.
  - SARC: 12/1 at 10-12n State Council Office in San Jose
  - SARC: 1/12 at (time?) A Learning Group
  - Director of Imagine (Santa Cruz) and SCDD staff will present these trainings
  - These trainings will be free

- Who can serve as Independent Facilitators? Only those who do not otherwise provide paid services to the individual. Other questions/concerns discussed:
  - Do they need fingerprinting?
  - How to control for fraud with no existing standards?
  - Melanie will bring to next meeting a check list, of sorts, used by group homes' staff. Maybe we can revise it for Independent Facilitators.
  - We might also draw from organizations that have professional advocates to create best practices for independent facilitators.
  - How to monitor for kick-backs from Independent Facilitators to paid providers?
    - Maybe FMS orgs need to know about these concerns when applying for vendorization with regional centers
    - Create a Code of Ethics for Independent Facilitators to ensure no conflict of interest?

**Agenda Item: Input on Future Agenda Items**

- No input suggested

**Agenda Item: Public Comment**

- No public comment

**NEXT MEETINGS**

**December 3      Concord**