



SELF-DETERMINATION LOCAL ADVISORY
COMMITTEE MINUTES
DRAFT



Date: Monday, November 6, 2023

Start Time: 7:00 pm **End Time:** 8:41pm

Location of This Meeting: Zoom- no physical meeting location

Location of the Next Meeting: Zoom-no physical meeting location

ATTENDEES:

Committee Members Present: Arthur Lipscomb, Irene Litherland, Jocelyn Manalac, Lilian Ansari, Lorena Gomez, Melissa Crisp-Cooper, Pamela Baird, Pei Wang, Vi Ibarra

Committee Members Absent: Dianne Millner, Morena Grimaldi

Committee Administrative Assistant: Sam Coston

RCEB Staff Present: Lisa Kleinbub, Jenifer Castaneda, Lindsay Meninger

SCDD Staff Present: Sheraden Nicholau

Guests: Virginia Hom, Sonya

Agenda Item: Welcome, Roll Call to Establish Quorum

Vi welcomed committee members and guests. Roll call of committee members was taken, and quorum was established.

Agenda Item: Review and Consent to the Minutes from October 2, 2023

M/S/C "The committee moves to approve the October 2, 2023 minutes." Minutes passed as presented. [Litherland/Crisp-Cooper].

Agenda Item: Report on committee Leadership Transition and Member Roles

The committee has a plan in place to cover all required meeting tasks into the new year, except for Records Manager. Pamela volunteered to take on that role in the new year. Melissa and Vi will coordinate with Lilian and Pamela for a smooth translation.

Agenda Item: Public Comments on Successes and Concerns with SDP

- The question has come up regarding a scenario where a parent is acting as a paid Independent Facilitator for their adult child. The FMS advised this parent that she cannot sign off on invoices/time sheets if she is the clients IF. There is also the question of who else might be able to sign off on invoices or time sheet- the client themselves, the other parent, another adult sibling? Lindsey is working on finding an answer to this question, it has just been brought to her attention today.
- The comment was made that the agenda for this evening's meeting was not able to be found on the RCEB website. RCEB to have a look at their website and see why the agenda was not included on the calendar of events.

Agenda Item: Presentation: Establishing a Budget After Year 1

Jenifer shared her PowerPoint presentation. Slides are available in [English](#) and [Spanish](#).

- A question asked for clarification on service assessments. There was discussion about which services require an assessment, and how often those assessments are required. Lisa suggested we might follow up with an exploration of where the requirement was created for the assessments at the 6-month mark.
- There was discussion and clarification about how billing happens for services provided at the end of one year even after they have moved on to the next SDP year.

Agenda Item: Update from Regional Center

Jenifer reviewed her monthly report, attached.

Agenda Item: Update on Projects for year 3 Funding

We put out 6 RFPs, and received proposals for only three of the projects: project D, E and F. We are working on scheduling interview for the applicants for project D (Outreach to Underserved Communities). Projects E (Information Sheets) and F (Post Transition Webinars) have been interviewed and we have requested RCEB to enter contract with the agencies that were selected.

Agenda Item: Input on Future Agenda Items

This committee has access to approximately \$25,000 of currently unallocated funds that need to be used by the end of March 2024. Vi asked the group for suggestions on priorities of how we might wish to allocate those funds.

- A suggestion was made to find ways to group cohorts of individuals who have gone into SDP so that they could connect, provide peer support, and possibly receive support or training from an IF. Or, if RCEB could host regular meetings with SDP specialist staff to answer questions. Groups could be arranged by what stage in the process participants are at: pre-transition, year 1, year 2, etc.
- Are there ways we might support FMSs as there seem to be multiple barriers that people are experiencing with FMS agencies.
- It was noted that we also have another round of funding which will need to be used by March of 2025. We do not have the exact dollar figure currently, but it is estimated around \$100,000.
- We could offer another Independent Facilitator training, by the same training we had vetted and used previously.
- Independent Facilitator training modules have been created by another IF in our state and she has created training that is ready and could be offered on a quick timeline. These trainings are offered in English, Spanish and Korean. This is a more detailed, or in depth IF training than some others that have been offered. Several comments were made that support the desire to provide more robust training to people who are currently interested in doing IF work, or interested in starting to that work. This would support families experience in transitioning in to and remaining in SDP.
- A comment was made that generally it is a good idea to see less general outreach and more support to families who are already in SDP, or know they are interested and need help getting into SDP.

Agenda Item: Public Comment on Items Not in Agenda; Announcements

A recent directive was posted in the chat that provides guidance for Local Volunteer Advisory Committee Meetings- <https://www.dds.ca.gov/wp-content/uploads/2023/11/Self-Determination-Program-Meetings-of-the-Local-Volunteer-Advisory-Committees.pdf>



SELF DETERMINATION PROGRAM

Total Participants Successfully Enrolled into SDP: 246

***Enrollments:**

- **OCTOBER 2023 13**
- **NOVEMBER 2023 :17**

***Orientations:**

- Orientations at RCEB per month, in Spanish and English.
- Statewide:
 - English, Spanish, Vietnamese
 - <https://scdd.ca.gov/sdp-orientation>

***Topic of Discussion**

Enrollments to date by FMS

Aveanna: 53

Mainsl: 48

Cambrian: 41

Essential Pay: 14

GT Independence: 69

Ritz: 17

Other FMS being used (less than 10): FMS Pay, FACT Financial. Acumen

FMS Changes to date: 14